

Regulation 19 Statement of Representations Procedure

1. Statement of Representation

- 1.1. This statement has been prepared by the London Borough of Enfield [the Council] pursuant to the Town and Country Planning (Local Planning) (England) Regulations 2012 (Regulations 19, 20, 21 and 35), as amended.

2. Title of Document(s)

- Enfield Local Plan – Regulation 19 pre-submission version March 2024.
- Proposed Policies Map
- ELP Regulation 19 Integrated Impact Assessment and Appendices December 2023 and Non-Technical Summary Document 2023
- ELP Regulation 19 Habitats Regulations Assessment December 2023.

3. Subject Matter

- 3.1. The Local Plan sets out the long-term development and investment strategy for the Borough over the period from 2019 to 2041. It forms part of the statutory Development Plan and is one of the council's most important documents. It is used to assess all planning applications across the borough. The Local Plan makes provision for new housing, giving priority to affordable and family housing, employment space and other development needs including infrastructure to support growth and regeneration in an inclusive and sustainable way. The ELP 2041 publication document is the full version of the Local Plan, which takes into account the feedback received during the previous stages of consultation, and also takes into account the most recent evidence base updates.
- 3.2. The publication version of the ELP 2041 represents the version of the Local Plan that Council intends to submit for examination and is the version of the Local Plan that the Council would ultimately wish to have adopted (subject to any potential modifications recommended by the Planning Inspector (or Inspectors) presiding over the Local Plan examination). All responses received during the Regulation 19 consultation are in effect made to the Inspector and will be passed on to the appointed Planning Inspector for their consideration once the Local Plan is submitted for examination.
- 3.3. The ELP 2041 is a single (all in one) Local Plan (other than in respect of Gypsy, Roma and Traveller needs) that contains the spatial strategy, strategic policies, area-based policies, detailed development management

policies and site allocations to guide how the Borough will change and develop over the plan period up to 2041. Upon adoption, the ELP 2041 will replace all of the current Development Plan Documents listed in paragraph 2 above.

- 3.4. The documents (listed in section 2. above) are being made available for public inspection to provide any individual, group, or business the opportunity to make representations on the 'soundness' and legal compliance, including the duty to co-operate of the Enfield Local Plan – Regulation 19 pre-submission version March 2024, for the consideration of an independent Planning Inspector. This Statement of Representations Procedure will also be available for inspection.

4. Period for submission of representations

- 4.1. The period for submission of representations will take place from 28 March to 20 May 2024.

5. How and where to view the Enfield Local Plan – Regulation 19 pre-submission version March 2024 (Statement of Fact)

- 5.1. The Enfield Local Plan – Regulation 19 pre-submission version March 2024 and all supporting documents including the Statement of Representations Procedure can be downloaded and inspected online by visiting:
<https://www.enfield.gov.uk/newlocalplan> (External link).

- 5.2. You can inspect physical copies of the documents (listed in section 2. above), the Consultation Statement and appendices and the Statement of Representations Procedure at the following locations as well as at all Community Libraries:

- Enfield Civic Centre, Silver St, Enfield EN1 3XA (Full evidence)
- Enfield Town Library, 66 Church Street, Enfield EN2 6AX
- Edmonton Green Library, 36-44 South Mall, Edmonton N9 0TN
- Ordnance Unity Centre Library, 645 Hertford road Enfield, EN3 6ND
- Palmers Green Library, Broomfield Lane, Palmers Green, N13 4EY

Please check the opening times here:

<https://new.enfield.gov.uk/services/libraries/contact-information-and-opening-hours/>(External link)

Full hard copies of all evidence base documents are available for inspection at the Civic Centre and Edmonton Green Library only.

Or, if you are having trouble accessing the documents, email us at localplan@enfield.gov.uk (External link).

6. What to consider when making a representation

6.1. When making representations on the documents (listed in section 2. above), the following questions should be considered:

- **Is the plan legally compliant?** - Does the plan comply with the relevant legislation and regulations in the way it has been prepared, and in its content?
- **Is the plan 'sound'?** - Has the plan been 'positively prepared'? Is it robustly justified and evidence-led? Will it be effective in what it sets out to achieve? Is it consistent with the latest regional and national planning policy?
- **Does the plan comply with the 'Duty to Cooperate'?** - Has the local planning authority engaged constructively, actively and on an ongoing basis with neighbouring authorities and other prescribed bodies during the preparation of the plan?

7. How to make a representation

7.1. Submissions for the Regulation 19 representation period are required to be made to the Council between 28 March and 20 May 2024. Your comments must be received by **midnight on Monday 20 May 2024**.

7.2. Please note that you must include your full name and contact details. The Council cannot legally accept anonymous submissions during this representation period as these cannot be considered by the Planning Inspector. Please note that your name and response will be made public as part of the examination process and that this is required by legislation and therefore complies with GDPR legislation. Submissions should be made in writing via the following methods.

7.3. Methods of submission:

- Completing the Digital Representation Form – A completed representation form can be returned via e-mail to localplan@enfield.gov.uk in MS Word document format. Representation forms are available for download at: <https://www.enfield.gov.uk/newlocalplan> (External link).
- Physical copies of the representation form will be available at locations where the documents are available for inspection (listed in paragraphs 5.2 above) and can be posted to Strategic Planning, Enfield Civic Centre, Silver St, Enfield EN1 3XA. Alternatively, hard copies of the Local Plan can be made available at a cost by contacting the Strategic Planning and Design team by telephone on 020 8379 3866 or via email or by post (see above).

7.4. All representations must set out clearly why, and how, it is considered that the Enfield Local Plan – Regulation 19 pre-submission version March 2024 (in whole or in part) is: legally compliant or non-compliant; compliant or non-compliant with the Duty to Cooperate; and/or, sound or unsound.

- 7.5. Please note that all submissions will be required to be made public along with the name of the person making the submission, all other personal information will be kept confidential. All submissions will then be submitted to the Secretary of State for Levelling Up, Housing and Communities and the Planning Inspectorate, alongside the Enfield Local Plan – Regulation 19 pre-submission version March 2024 and all other supporting documents after this period of representation.
- 7.6. Enfield Council Privacy Notice:
<https://www.enfield.gov.uk/services/planning/new-enfield-local-plan#privacy-notice-for-the-enfield-local-plan>

8. Notification of next stages of the Enfield Local Plan

- 8.1 When making your representation you will also have the option to request to be notified of the following stages of the Local Plan process:
- the submission of the Local Plan for independent Examination,
 - the publication of the Inspector's recommendations following independent Examination of the Local Plan, and
 - the adoption of the Local Plan.
- 8.2 Once the Regulation 19 representation period has closed, updates regarding the status of the Local Plan will be published on the Council's Planning Policy webpages. Any person who makes a submission during the Regulation 19 representation period will automatically be added to the strategic planning team's database and will be provided with updates on the progress of the Local Plan including when we submit our Local Plan for independent Examination, when the Planning Inspector's recommendations are published and when the Local Plan is adopted. If you wish to be removed from this database, please contact localplan@enfield.gov.uk
- 8.3 An independent Planning Inspector will then be appointed by the Secretary of State of Levelling Up, Housing and Communities to undertake an independent Examination into whether the Local Plan is legally compliant, meets the duty to cooperate, and passes the tests of soundness. The Examination will include hearing sessions held by the Planning Inspector in public at which those who have made a valid representation have the right to speak. If you wish to speak, please make this clear in your representation.

9 Contact the Local Plan Team

- 9.1 If you would like any further information on the Enfield Local Plan – Regulation 19 pre-submission version March 2024, or any of the supporting documents please contact us via:
- Telephone: 020 8379 3866
 - E-mail: localplan@enfield.gov.uk
 - Post: Strategic Planning, Enfield Civic Centre, Silver St, Enfield EN1 3XA