

TOWN AND COUNTRY PLANNING ACT 1947 – SECTION 14(5)

PUBLIC REQUEST TO INSPECT THE STATUTORY REGISTER

from 1 April 2024

Enfield Council does not provide paper copies of any planning information, including drawings and decision notices to any person. However, you are entitled to inspect the statutory register by either:

- Viewing applications online at <https://planningandbuildingcontrol.enfield.gov.uk/online-applications> or
- Accessing our scan on demand service (**£33.00** for a decision notice)
- Charges for any drawings are below

COPYING / SCANNING	Fee	Vat	Total
Scan on Demand Service per planning case file for up to 1 hr work	£27.50	£5.50	£33.00
Top up charge of £10.00 basic per 30 minutes beyond the initial hour if needed	Price on Application		
A4 Sheet (includes VAT at standard rate)	£8.33	£1.67	£10.00
Extra Copy (includes VAT at standard rate)	£1.67	£0.33	£2.00
A3 Sheet	£8.33	£1.67	£10.00
Extra copy	£2.50	£0.50	£3.00
A3 Plan	£8.33	£1.67	£10.00
Extra copy	£2.50	£0.50	£3.00
A2 Plan	£12.50	£2.50	£15.00
Extra copy	£3.33	£0.67	£4.00
A1 plan	£14.17	£2.83	£17.00
Extra copy	£4.17	£0.83	£5.00
A0 plan	£16.67	£3.33	£20.00
Extra copy	£5.00	£1.00	£6.00
Postage for letters, large letters and packets	Standard Council charges apply		

DEVELOPMENT CONTROL SERVICES			
Provision of Information including Solicitors & Developers Inquires - per hour (1 hour minimum charge)	£83.00	£0.00	£83.00
Providing written confirmation of compliance with planning permission, including a site visit.	£390.00	£78.00	£468.00

Request to view planning applications in person	
Your name	
Your telephone number	
Your email address	
Planning reference number(s)	

Send your information by email to planning.support@enfield.gov.uk

We will retrieve the records on receipt of your written request and will contact you to arrange a time to view. We aim to do this within 5 working days.

If you are using our scan on demand service, we will contact you to confirm if records are available, the fee required and how to pay. Information will be sent directly once payment is received.

Please be aware, we cannot guarantee that information is either available or of a quality that is easy to read. Records are stored across multiple sites, and retrieval may be delayed. We will keep you updated if retrieval is likely to be delayed or if records are no longer available.