

PARKS AND OPEN SPACES



Outdoor Events Fees and Charges 2024-2025



Enfield's parks and open spaces are valuable assets with regards to recreational and leisure use but they also increasingly becoming important venues for outdoor events within the borough.

These parks and open spaces hosted over 449 event days in 2023 with the largest of these events being held within Trent Country Park (TCP) and Enfield Town Park. The type and size of event can vary from a small community celebration, sporting participation events to commercial music concerts, with most of the events predominately taking place in the summer months.

The fees and charges for events in Parks and Open Spaces have been approved by Council for the period 1st April 2024 to 31st March 2025, the below flow chart has been created to assist event organisers to refer to the appropriate pricing schedule for events.

Memorials and remembrance services are exempt from the events fees and charges.

Definition of terms:

Administration Fee: This is an administered fee to process the application (non-refundable)

Booking Fee: This is the charge paid by the event organiser once the event is approved in order to secure the date and venue (non-refundable)

Operational Day Fee: This fee is charged per day to hire the park or open space

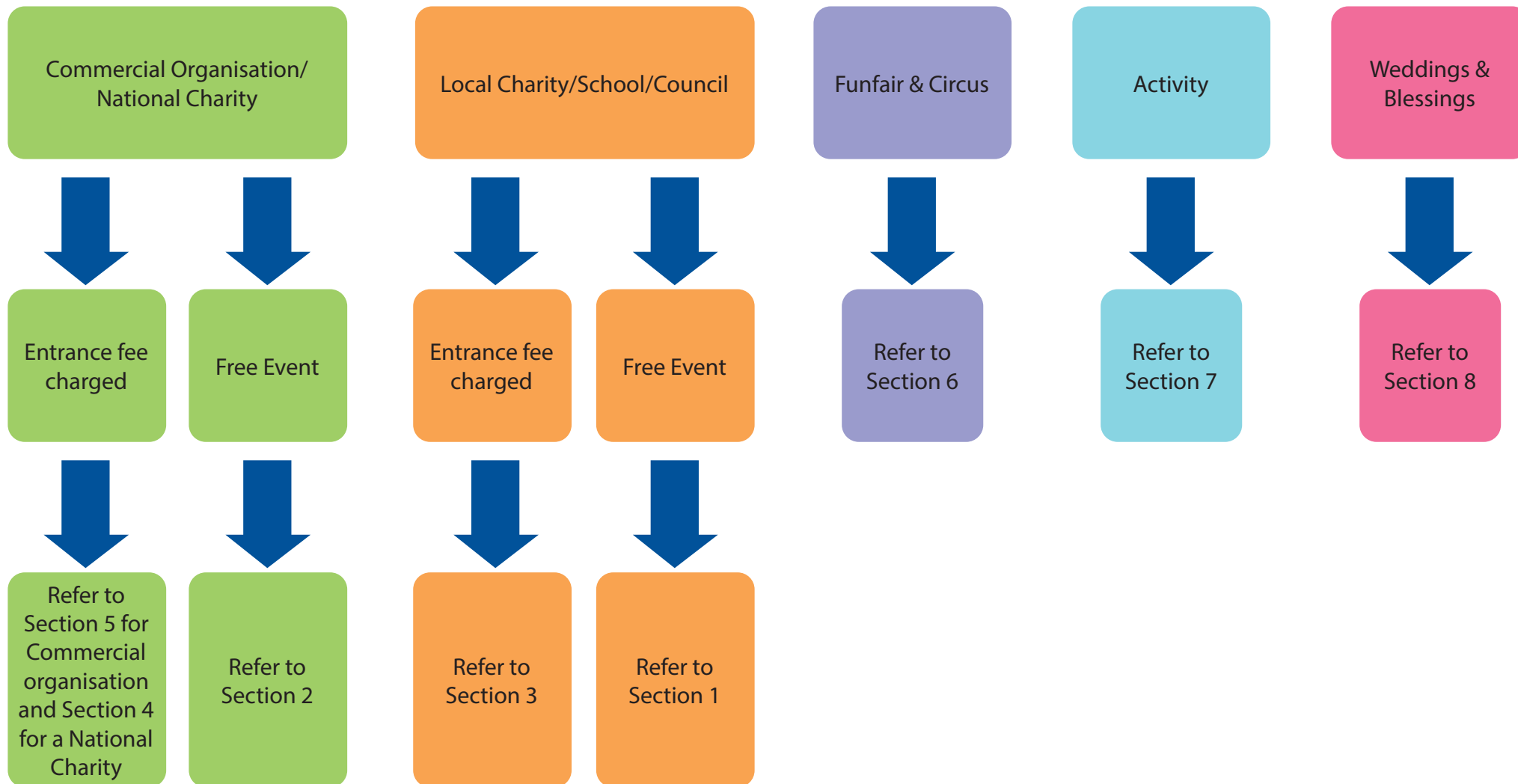
Setup/Setdown Fee: This fee charged per day to hire the park or open space in advance of the event

Grounds deposit (Bond): This fee is held by the Council should the Organiser be liable costs e.g. damage to park grounds

Environment Impact Fee: This fee is charged for the impact of hosting the event at the Park or Open Space

Other Fees: This fee is charged should the Council need to remove litter post an event

WHICH CATEGORY AM I?



Section 1

Community/Schools/Sporting/Internal departments/ Local Charity (non-ticketed events)

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£0	£0	£96	£48	£0	£0
Medium	201 – 999	£178	£0	£219.25	£119.50	£0 or £500 (if over 500 attending)	£0
Large	1000 - 4999	£178	£0	£POA	£POA	£2000	£0
Extra Large	5000 - 10000	£178	£0	£POA	£POA	£5000	£0
Major	10001 - 14999	£178	£0	£POA	£POA	£7500	£0
Major +	15,000+	£178	£0	£POA	£POA	£10000	£0

Example Costing

Medium Community event (300 people) 1 operational day requiring 1 day for set up/set down	
Application fee	£178.00
Operational fee	£239.00
Set up /set down fee	£119.50
Total Charges	£536.50

Section 2

Commercial/National Charity (non-ticketed)

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£187	£76	£384	£192	£0	£79
Medium	201 – 999	£187	£296	£956	£478	£500 (if over 500 attending)	£307
Large	1000 - 4999	£187	£736	£POA	£POA	£2000	£1551 or 25p person whichever is greater
Extra Large	5000 - 10000	£187	£736	£POA	£POA	£5000	£1551 or 25p person whichever is greater
Major	10001 - 14999	£187	£736	£POA	£POA	£7500	£1551 or 25p person whichever is greater
Major +	15000+	£187	£736	£POA	£POA	£10000	£1551 or 25p person whichever is greater

Example Costing

Medium National Charity event (900 people) 1 operational day requiring 1 day for set up	
Application fee	£187
Booking Fee	£296
Operational fee	£956
Set up /set down fee	£478
Environment Impact Fee	£307
Total Charges	£2224
Grounds Deposit refundable	£500

Section 3

Community/Schools/Local running clubs/Internal departments/Local Charity (Ticketed events)

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£0	£0	£384 or 10% of gate receipts whichever is greater of total cost	£48	£0	£0
Medium	201 – 999	£178	£0	£956 or 10% of gate receipts whichever is greater of total cost	£119.50	£0 or £500 (if over 500 attending)	£0
Large	1000 - 4999	£178	£0	10% of gate receipts or £1000 whichever is greater	£0	£2000	£0
Extra Large	5000 - 10000	£178	£0	10% of gate receipts or £1000 whichever is greater	£0	£5000	£0
Major	10001 - 14999	£178	£0	10% of gate receipts or £1000 whichever is greater	£0	£7500	£0
Major +	15000+	£178	£0	10% of gate receipts or £1000 whichever is greater	£0	£10000	£0

Example Costing

Medium running club event (600 people) 1 operational day	
Application fee	£178
Operational fee	£956 or 10% of gate receipts whichever is greater
Total Charges	£1134 Fixed fee or operational fee subject to % of gate receipts total
Grounds Deposit refundable	£500

Section 4

National Charity (Ticketed events)

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£187	£76	12% of gate receipts or £1200 whichever is greater	£0	£0	£79
Medium	201 – 999	£187	£296	12% of gate receipts or £1200 whichever is greater	£0	£0 or £500 (if over 500 attending)	£307
Large	1000 - 4999	£187	£736	12% of gate receipts or £1200 whichever is greater	£0	£2000	£1551 or 25p person whichever is greater
Extra Large	5000 - 10000	£187	£736	12% of gate receipts or £1200 whichever is greater	£0	£5000	£1551 or 25p person whichever is greater
Major	10001 - 14999	£187	£736	12% of gate receipts or £1000 whichever is greater	£0	£7500	£1551 or 25p person whichever is greater
Major +	15000	£187	£736	12% of gate receipts or £1200 whichever is greater	£0	£10000	£1551 or 25p person whichever is greater

Example Costing

Large national charity event (3000 people) 1 operational day, tickets £15 per person	
Application fee	£187
Booking Fee	£736
Operational fee	£5400 (12% of gate receipts)
Environment Impact Fee	£1551
Total Charges	£7874
Grounds Deposit refundable	£2000

Section 5

Commercial Events (Ticketed)

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£187	£76	£POA	£POA	£0	£72
Medium	201 – 999	£187	£296	£POA	£POA	£500 (if over 500 attending)	£307
Large	1000 - 4999	£187	£736	£POA	£POA	£2000	£1551 or 25p person whichever is greater
Extra Large	5000 - 10000	£187	£736	£POA	£POA	£5000	£1551 or 25p person whichever is greater
Major	10001 - 14999	£187	£736	£POA	£POA	£7500	£1551 or 25p person whichever is greater
Major+	15000+	£187	£736	£POA	£POA	£10000	£1551 or 25p person whichever is greater

Example Costing

Large music event (3000 people) 1 operational day, tickets £40 per person	
Application fee	£187
Booking Fee	£736
Operational fee	£POA
Environment Impact Fee	£1551
Total basic Charges (not including site hire fee)	£2474
Grounds Deposit refundable	£2000

Event hire fee subject to negotiation

Section 6

Funfairs & Circuses

Event Hire	No of attendees	Administration fee	Booking Fee	Operational day fee	Set up/set down fees	Grounds Deposit (Bond)	Environmental Impact Fee
Small	50 – 201	£187	£76	£824	£217	£5000	£0
Medium	201 – 999	£187	£296	£824	£217	£5000	£0
Large	1000 - 4999	£187	£736	£824	£217	£5000	£0
Extra Large	Over 5000	£187	£736	£824	£217	£5000	£0
Children's juvenile funfair max 16 rides/stalls		£187	£736	£371	£187	£5000	£0

Example Costing

Large Funfair operating for 4 days set up/set down 3 days	
Application fee	£187
Booking Fee	£736
Operational fee	£3296
Set up/Set Down fee	£651
Total Charges	£4870
Grounds Deposit refundable	£5000

Section 7

Activities

Activities - Private commercial Enfield based organisation (exercise/running classes) per day per park (annual fee)	£226
Activities - Charitable/Community (exercise/running classes) per day per park (annual fee)	£151
Activities - Private commercial National Organisation (exercise/running classes) per day per park (annual fee)	£769

Other Fees	
Post event parks staff clear up (per hour)	£70

Section 8

Weddings and Blessings

Price on Application

www.enfield.gov.uk

