

Enfield Brexit Panel Agenda

Date: **11th January 2021**

Timing: **4pm – 5pm**

Venue: **Microsoft Teams Meeting**

Invitees:

Ailsa Bawn, Andrea Clemons, Anna Zaremba, Bimal Patel, Bindi Nagra, BRANDON, Karli, Claire Johnson, Claire Reilly, Cllr Ian Barnes, David Greely, Despina Johnson, Doug Wilkinson, Fay Hammond, FOX, Natalie, Gemma Young, Glenn Stewart, HAMILTON, Kelley, Harriet Potemkin, Helen Papadopoulos, Ian Davis, Jayne Middleton-Albooye, Jeremy Chambers, Julie Mimmagh, KANDOLA, Jinjer, Lee Shelsher, LIVERAS, Jackie, Mary Monaghan, Matt Bowmer, MCBEAL, Deborah, Nnenna Anyanwu, Peter Alekkou, Rosa Cuffaro, Sarah Cary, Shaun Rogan, Steve Connolly, Steve West, Stuart Lines, Tariq Soomauroo and Tony Theodoulou

Apologies: Despina Johnson, Fay Hammond, Peter Di Biasio, Helen Papadopoulos and Natalie Fox

A G E N D A

- 1 Welcome and Introductions - Chair**
- 2 Actions from previous meeting on 21/12/2020 - Chair**
- 3 Update from the Single Point of Contact (Enfield Council) – Jeremy Chambers**
- 4 Procurement Brexit Update – Claire Reilly**
- 5 Priorities for local support in 2021 and final phase engagement and communications requirements to 30 June 2021 – Shaun Rogan**
- 6 Brexit Risk Register – Gemma Young**
- 7 Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications**
- 8 Any other business**

Date of next meeting – Monday 22nd February 2021

Enfield Brexit Panel Meeting

Monday 21 December 2020 @ 4 p.m.

Microsoft Teams Meeting

Action Notes

Invitees: Cllr Ian Barnes, Sarah Cary, Andrea Clemons, Gemma Young, Bindi Nagra, Tariq Soomauroo, Janice Green, Helen Papadopoulos, Doug Wilkinson, Julie Mimmagh, Petra Lazar, Lee Shelsher, Andrew Lawrence, Major Wilson.

Apologies: Jeremy Chambers, Nnenna Anyanwu, Fay Hammond, Kelly Hamilton, Peter Di Biasio, Despina Johnson, Fiona Guest, Jayne Middleton-Albooye, Mary Monaghan, Claire Reilly, David Kovar, Matt Bowmer, Deborah McBeal, Shaun Rogan, Des O'Donoghue, Stuart Lines, Rosa Cuffaro (notes).

1.	<p>Welcome and Introductions</p> <p>The panel introductions given and Chair's update.</p> <p>Talks in Brussels are continuing.</p> <p>Outstanding issues.</p> <ul style="list-style-type: none">• Fishing rights• Level playing field – this is all about rules on fair competition for billions of pounds of business, now and in the future.• Resolving disputes – this is mainly about how the rules of the deal will be enforced in future and what happens if one side breaks them.• There's also the question of who might adjudicate disputes and where precisely the European Court of Justice will fit in.• Northern Ireland - The UK and European Union have announced formal agreement on how the new Irish Sea border will operate in January.• Business Preparation - Businesses still facing uncertainties with the prospect of a no deal Brexit. London School of Economics revealed that a cost of a no deal Brexit will be twice as bad as the impact of Covid. <p>Brexit Activity up to 23 November 2020.</p> <p>4.48 million applications were received.</p> <p>4.28 million applications were concluded.</p> <p>Enfield Update</p>	ACTION

	The full Brexit Risk register has not changed since the last Panel meeting.	
2.	<p>Actions from previous meeting on 23/11/2020.</p> <p>No actions.</p>	
3.	<p>Update from the Single Point of Contact (Enfield Council) – Helen Papadopoulos (Deputy SPOC)</p> <p>Nothing further to report.</p>	
4.	<p>Priorities for local support in 2021 and final phase engagement and communications requirements to 30 June 2021 – Panel Discussion</p> <p>The panel was asked by Tariq to consider if there are any communities we want to revisit and target prior to the final 6 months registration deadline date, and the Chair suggested consideration of further priorities at the next panel meeting when the outcome of Brexit is fully realised.</p> <p>Waiting for a response from the Edmonton Group trying to reach out to the Bulgarian and Romanian communities.</p>	
5.	<p>Communications update (slides) – Janice Green</p> <p>Slides circulated. Social media is now daily rather than 3 times a week and looking to schedule a digital campaign for the rest of the month to target business owners. Last week two digital newsletters went out which included Brexit articles.</p>	
6.	<p>Risk Register deal/no deal preparedness – Gemma Young/Panel Discussion</p> <p>Risk Register to be reassessed in the new year.</p> <p>Gemma gave an update on a Webinar she attended regarding the first 100 days. Focused on financial services, manufacturing, private sector. Slides and link to Webinar to be circulated.</p>	

	<p>Discussed doing a tabletop exercise on Risk Management dependent on the final Brexit outcome. Possible agenda item for next meeting, to be decided.</p>	<p>GY</p> <p>TS</p>
7.	<p>Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries</p> <p>Metropolitan Police – CI Petra Lazar Very little change from a Brexit point of view. Not aware of any central London protests linked to Brexit. Resources to be more local on New Year’s Eve. Hopeful that people will abide by the new rules as difficult as they are for everybody. No change on the tension reports with regards to Brexit or hate crimes, which is positive.</p> <p>Libraries - Lee Shelsher Libraries remain open for PC access and click and collect. Partners can still operate. Still liaising with CAB. Visa verification 7000 appointments in 6 months.</p> <p>Health leads (external & internal) - Andrew Wright Supporting staff in applying for settled status. Medications, pharmaceuticals, NHS managing this centrally so department of health co-ordinating at a national level. All medications are category 1 and would come in via air freight. Therefore, blockades are not a problem in the short term and that also includes clinical equipment and supplies. Issues may occur longer term in January and February, wider implications e.g. fuel shortages staff getting to work. We have at least 3 months supply of medicines and clinical equipment but if these supplies cannot be replenished in the next month or two this could have a longer-term impact. These issues being dealt by the department of Health at a national level rather than individual NHS organisations so there is a well organised plan.</p> <p>CCG update from Deborah McBeal A London update meeting held on the 17 December and evident that they are still in a holding position. With no further updates as trade agreement discussions continue. They continue to prepare for a no deal basis.</p> <p>Stuart Lines sent apologies and no update.</p> <p>Despina Johnson sent apologies and no update.</p> <p>CAB update</p>	

	<p>In November CAB continued to see clients by appointment for EU settled status applications. Offered to open Webinar sessions and submitted 31 applications for EU settlement in November. CAB will be closing for the Christmas break on Wednesday 23 December at 12 noon and will reopen on Monday 4 January 2021.</p> <p>Andrea Clemons said Review of Tier 4 is going ahead on 30 December. Poor timing for managing disorder. Doing planning around New Year's Eve disorder and police have our main out of hours contacts.</p> <p>Brexit mentioned as a small element of the London Resilience Group planning assumption discussion around public outrage.</p>	
8.	<p>Any other business</p> <p>None</p> <p>Date of next meeting – Monday 11th January 2021 which replaces meeting on 25th January.</p>	

Short Term Brexit Risk Register (Day 1-100) - December 2020


























Key to Symbols


















Risk Score	Risk Level	Risk Response	Monitoring	Icon
1-8	Low	Accept	Six Monthly	
9-15	Medium	Mitigate	Quarterly	
16-25	High	Escalate	Monthly	




















Key to Linked Risks

Linked Risk	Risk Register
CR	Corporate Risk Register
CV	Covid-19 Risk Register
BR	Brexit Risk Register

Risk Title & Description	Original Risk	Existing risk mitigations	Current Risk	Further Planned Actions	Lead Department	Update	Linked Risks	Score
BR01 - Fuel Shortage Fuel shortage caused by panic buying and/or delays to supply, causes disruption to key services		Fuel reserves held with regular deliveries to keep Fuel tanks topped up. Operational contingency plans in place. National and local Fuel plans in place		Plans to prioritise operations/ essential services in place. Continue to monitor situation via Single Point of Contact network to regional/national guidance	CEX	Actions ongoing	CR08 Business Continuity	
							CR09 Emergency Incident	
							CV17 Fuel Shortage	
BR02 - Medicine and Supplies Shortages Delay in access to medicines		NHS national co-ordination centre leading on this issue and will update when information		Further updates to brought back to the meeting as information becomes available. NHS	People	Actions ongoing. Further details added to risk description. -More formalised discussions with	CR05 Duty of Care	
							CR13 Supply Chain/Contract management	

Risk Title & Description	Original Risk	Existing risk mitigations	Current Risk	Further Planned Actions	Lead Department	Update	Linked Risks	Score
and/or shortage of supply may result in increased costs and disruption in service (including vaccinations and PPE) and increased poor health (including Covid)		becomes available. Overview of flu vaccination availability by HWB. Panel is attended by North Middlesex Hospital representative		Representatives: Chase Farm, NCL CCG (Clinical Commissioning Group), Barnet, Enfield and Haringey Mental Health (BEHMHT), North Middlesex Hospital invited to attend		NHS representatives have been ongoing.	CV11 Supply Shortages CV12 Increased demand for Social Care services	 
BR03 - Civil Unrest Uncertainty may cause panic buying, riots and disturbance		Existing emergency plan in place. Gold command in place.		Lead officers to continue to monitor and disseminate information from relevant agencies.	People	Risk rating increased due to current tensions	CR05 Duty of Care CR18 Civil unrest CV18 Civil Unrest	  
BR04 - Staffing Uncertainty of the Brexit process may lead to staff disruption/absences.		Unlikely to see any issues until 2020. No concerns raised by staff or management.		No further actions planned, Risk currently at an acceptable level	CEX; People	No change	CR15 Staffing CV03 Loss of Staff	 
BR05 - Funding in the First Quarter post Brexit Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.		Exposure currently at a very low level with no disruption expected		No further actions planned, Risk currently at an acceptable level	Resources	No change	CR01 Budget Management CR02 Failure to maximise income CV05 Financial Impact on Income	  
BR06 - Anxiety and Stress Increased levels of anxiety and stress amongst population and staff may lead to an increase in demand on services.		Crisis communication plan in place. Webpage updated.		Deliver agreed communications plan and update/amend as needed	CEX	Actions ongoing	CR10 Health & Safety CR15 Staffing CV02 Mental Health and Wellbeing of staff CV19 Health and Wellbeing of community	   
BR07 - Community Offer Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post		Council has agreed to provide some community support via its 4 flagship libraries. LBE & Citizens Advice Bureau to deliver joint community offer services to local people. Funding for Citizens		Citizens Advice Bureau offer at our flagship libraries being promoted as part of our overall Brexit information campaign. Enfield Town and Palmers Green are in a good position,	Resources	Actions ongoing	CR06 Customer Demand	

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Brexit for EU residents of the Borough		Advice Bureau agreed on 9 April 2019 to enhance services to local people.		additional work required with Edmonton Green and Ordnance Road libraries.				
BR08 - Supply Chain Disruption to supply chain may cause adverse effects on delivery of services & essential equipment eg PPE and/or increased costs.		Analysis of existing emergency suppliers identified no issues. Will continue to maintain at least 12 weeks of PPE stock to mitigate against possible future supply shortages. BC reps and leads asked to check external contractors and suppliers BCP plans to ensure they can continue to meet service requirements		Extensive exercise being carried out on critical suppliers to identify any potential issues BC reps and leads contacted to ask to ensure that External contractors and suppliers are still able to provide a service due to Brexit or identify alternative suppliers	CEX Tariq Soomaroo 06.01.20	Existing strategies that have been put into place have now been noted Regular meetings between BC officer and BC reps for all directorates	CR13 Supply Chain/Contract management 	CV09 Failure of suppliers 
							CV11 Supply Shortages 	
							CV15 Supply of PPE 	
BR09 - Compliance of Data and Applications Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.		Data Protection Officer in place. Regulatory framework will be unaffected. All data and applications held by existing suppliers is hosted in the UK, or is under contracts relying on standard contractual clauses which will continue to be valid post-Brexit. All new cloud based data will be hosted on UK servers.		Discussion ongoing to migrate existing cloud based data to UK servers.	CEX; Resources	Actions ongoing	CR04 Information Governance 	
BR11 - Housing checks and immigration right to rent Impact of updated guidance.				Housing representative to be invited to future meeting	Place	To be discussed further.	CR11 Housing 	
BR12 - Welfare Increased costs and supply shortages may lead to a fall in the standard of welfare,		Regular donations made by the Council to the food banks. Monitor homelessness		Additional funds will be made available to local food banks if necessary.	Resources	To be discussed further.	CR05 Duty of Care 	
							CR06 Customer Demand 	
							CV06 Financial 	

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including food insecurity & fuel poverty,		applications closely.					Impact of Additional Expenditure CV19 Health and Wellbeing of community CV31 Local Lockdown CV32 Second Wave CV28 Community Shielding Hub & volunteer support	   
BR13 - Additional care requirements There may be increased health care costs due to elderly British nationals returning to the UK who require more support.					People	To be discussed further.	CR01 Budget Management CV13 Sustainability of interventions CR05 Duty of Care CR06 Customer Demand CV06 Financial Impact of Additional Expenditure CV12 Increased demand for Social Care services CV14 Sustainability of Social Care provider markets CV27 High & fast infection rates	       
BR14 - Local Businesses Brexit may compound the economic effects of Covid-19, resulting in business no longer being		Grants / Business rates relief. - Translate the learnings and build upon the Business Portal set up due to Covid-19 to become a go to		Create a space for small businesses to possibly highlight council support and share a forum for business interaction. - Gather data and	Place Sarah Cary 06.01.20	New risk identified and added to register one of the mitigations is that the Econ Dev team is currently making contact with our top	CR02 Failure to maximise income CV05 Financial Impact on Income CR06 Customer Demand	  

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able to operate in Enfield.		space for Enfield businesses.		insight to support businesses now and in the future.		100 or so businesses to see how they are doing. Can you please note that in the register.	CV20 Local Businesses	