

LONDON BOROUGH OF ENFIELD

LICENSING ACT 2003

NOTICE OF NEW PREMISES LICENCE OR CLUB PREMISES CERTIFICATE

APPLICATION - NEWSPAPER ADVERTISEMENT

Within TEN days of applying for a new premises licence or a club premises certificate, a notice advertising the application must be published in a local newspaper which circulates in the locality in which the premises are situated. If there is no local newspaper, the advert should be instead placed in a local newsletter, circular or similar document, circulating in the vicinity of the premises.

Within fifteen days of the application being made one copy of the newspaper advert which shows the name of the paper and date of publication should be emailed to licensing@enfield.gov.uk.

Applicants are advised to contact the newspaper they intend to use before making the application to check whether sufficient space is available for their notice to be advertised within the required period. The consultation period allowed in the newspaper notice must coincide with expiry date for representations shown in the notice displayed on the premises.

The advertisement overleaf shows the prescribed form and to which the following Guidance Notes refer:

*Delete accordingly.

- (a) Insert the full name of applicant/club.
- (b) Insert a brief description of licensable activities, including proposed times.
- (c) name of premises.
- (d) full postal address of premises.
- (e) the last date for representation should be written in the format dd/mm/yyyy and calculated as 28 days from the date on which the notice is displayed.

