

Enfield Voluntary Sector Strategy Group

Terms of Reference

Mission Statement

The Voluntary Sector Strategy Group (VSSG) provides the mechanism for strategic consultation and partnership working between the London Borough of Enfield and the Enfield voluntary and community sector. The VSSG will form the Council's main strategic interface with the voluntary sector.

Aims and Objectives

- The VSSG members are committed to all aspects of the Enfield Council Plan, that sets out how we are investing in Enfield to deliver positive outcomes for our communities:
 - Clean and green spaces
 - Strong, healthy and safe communities
 - Thriving children and young people
 - More and better homes
 - An economy that works for everyone
- That the principles contained in the strategic documentation produced by the Council relating to the VCS are adhered to.
- The opportunity for meaningful consultation between LBE and the VCS so that all the implications of funding decisions can be considered.
- The opportunity for clear and constructive communication between VCS representatives, LBE elected Members, and officers.
- The opportunity for debating issues of mutual concern and devising solutions to strategic problems.
- Maintain a strategic overview and input into the work of key Enfield partnerships.
- Sustain linkages and connections with other statutory authorities.
- Review progress of issues raised by partners.
- Explore and collaborate on joint funding opportunities.

Membership – please see Appendix 1

- The Council's Cabinet Member for Community Safety and Cohesion and the designated VCS representative will co-Chair the Group.
- Representatives to feedback to their organisations.
- Representatives can nominate a Deputy.
- Non-attendance will elicit a letter from the co-Chairs of the VSSG (unless prior notification has been given).
- Failure to attend on 3 consecutive occasions without sending apologies or without good reason will result in the organisation being removed from the Group.
- Other officers as well as statutory and commercial partners will be asked to attend as and when appropriate.
- The elected element of the Group will be revisited every 3 years and a recommendation for a subsequent election process presented to the Group.
- If the criteria of an elected VCS organisation changes during the term of their membership, the VSSG members will be asked for their comments on whether the elected VCS organisation can remain on the VSSG membership, and the majority decision will be final.

Resources

The facilitation and support provided by Enfield Council to the VSSG forms part of its overall approach to supporting partnership working with the VCS.

Any additional requests for resources will be based upon discussions arising from Group business on an 'exceptions' basis.

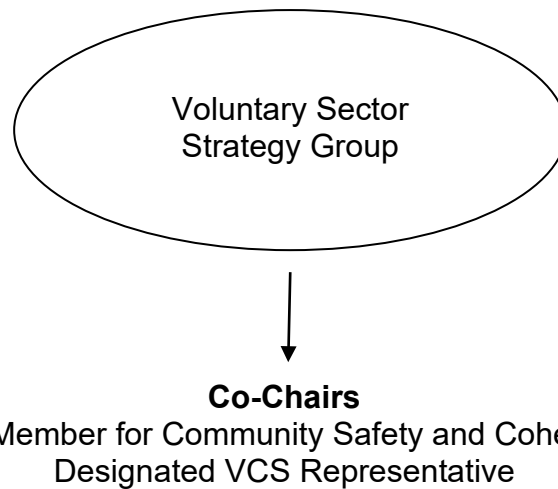
Frequency of Meetings

The Voluntary Sector Strategy Group will meet quarterly with the option to call additional meetings if required and agreed in advance with the co-Chairs.

Review

The arrangements outlined within these Terms of Reference will be subject to regular review. Any future changes will be proposed through the co-Chairs and agreed with the Group.

Enfield Voluntary Sector Strategy Group – Membership



Voluntary Organisations (to provide one representative each)

Age UK Enfield
Citizens Advice Enfield
Enfield Carers Centre
Enfield Children & Young Persons' Services
Enfield LGBT Network (incl. Faith)
Enfield Racial Equality Council
Enfield Voluntary Action
Enfield Women's Centre
London Capital Credit Union

Elected VCS Representatives

1 x Micro organisation (No paid workers)
1 x Small organisation (2 or less full-time paid or equivalent workers – income less than £80,000)
1 x Medium Organisation (income of between £80,000-£500,000)
1 x Large Organisation (income over £500,000)

Council Officers/Departments Serving VSSG

Lead Head of Service, People Department
Community Development Officer, People Department
Director of Health & Adult Social Care (inc. NHS NCL ICB Business) (or nominee), People Department
Director of Education (or nominee), People Department
Director Parks, Leisure & Culture (or nominee), Environment and Communities Department
Head of Strategy & Service Development, People Department
Service Development Manager, People Department
Head of Procurement Services, Resource Department
Head of Policy & Strategy, Chief Executive Department
Lead Officer Property Services, Housing Regeneration & Development Department
Administrator (Community Development Support Officer, People Department)