

## Visitors Parking cards – Enfield Council terms and conditions

### **1. Visitor parking cards information**

#### **Definition of a visitor parking cards**

A resident visitor parking card allows visitors to park in a resident or permit bay during the restricted period for the specified zone/area.

Visitor parking cards must be displayed when parking in a parking place during the restricted hours. Display of the card must be to the front or near side of the vehicle.

#### **Visitors' parking prices**

Residents can purchase visitor parking cards to park within their Controlled Parking Zone (CPZ) or Permit Parking Area (PPA) at restricted times shown on parking signs. They can park in resident permit parking spaces without vouchers outside the restricted times. Please check the Parking page on the website for visitor parking cards prices.

### **2. Who can apply and what needs to be provided?**

#### **Who qualifies**

Residents who permanently reside at an address within a CPZ/PPA.

Visitor cards may only be issued to residents who are registered at living at the residential address of the applicant. It will be necessary to produce proof of residence, for example, bank statement or utility bill within the last 3 months. Mobile phone bills or driving licence are not accepted as proof of residency.

A maximum of 5 books may be issued to each resident (not household) per year (2 for the South Edmonton Event Day CPZ) however this can be increased for certain circumstances if authorised by the parking team at the council.

#### **Not yet moved in?**

If you have not yet moved to the address in your application, please provide a letter from your solicitor confirming completion date or tenancy agreement.

### **3. Prevention of fraud**

To ensure the integrity of the permit and visitor parking schemes, Enfield Council may undertake sample checks to verify applicant's details, including requesting copy documents where appropriate.

Your information may be shared with third parties such as NSL for the purpose of processing permits, visitor vouchers and the prevention of fraud. If you would like more information about how we use your data, please read our Privacy Policy - <https://www.enfield.gov.uk/privacy-notice> which also contains How to control your personal data and your rights.

#### **4. Where can resident visitor parking cards be used?**

Visitor parking cards can be used in any available spaces in residents or appropriate shared use parking place for that given CPZ/PPA during the restricted hours, provided that a parking card is valid for the date and time. They are not valid in business parking places.

Visitor cards do not allow parking on:

- Single and double yellow lines
- Business permit only bays
- Disabled bays
- Bays reserved for doctors, taxis, etc.
- Pay and display bays
- Across dropped kerbs
- Loading ban (yellow lines with Kerb Marks)
- Bus stops
- Footways/grass verges
- School entrance zig zags during restricted hours
- Pedestrian crossing zig zags
- Suspended parking bays

Visitor cards are only valid in the CPZ/PPA or sub zone for which they are issued and not for any other zone/area. Parking cards do not grant the right to park outside a house or guarantee the availability of a parking space.

The council may suspend parking facilities for various reasons. The suspension notice will usually be erected the day before the suspension is due to commence. Whenever possible longer notice will be given.

#### **5. Refunds and important information**

**Please note:**

1. It is a criminal offence if, with intent to deceive, you knowingly make a false statement or mishandle or forge documents to get visitors' vouchers for yourself or others. The Council may prosecute under the Theft Acts or other relevant criminal legislation.
2. Please tell us immediately if you change your address.
3. The council reserves the right to withhold or withdraw visitor cards.
4. A full refund will be given to residents who surrender complete unused visitor parking books.
5. Residents are not permitted to sell the visitor cards to other parties.
6. Any vehicle that is not displaying a valid permit/voucher car may be issued a Penalty Charge Notice.
7. If an application has been made fraudulently, the visitor card will be revoked immediately and the associated vehicle will become subject to enforcement.
8. A visitor card does not guarantee a parking space.

Detailed information relating to the position/location of parking places and other related matters can be obtained from the London Borough of Enfield, Regeneration and Environment team or visit us online at <https://www.enfield.gov.uk/services/parking/controlled-parking-zones>