



SKIP COMPANY REGISTRATION FORM

[Under Section 139 of the Highways Act 1980]

COMPANY DETAILS

Please complete all sections in block capitals

Please ensure all mandatory registration documents are provided in full - See page 5 for full list)

(Please tick)

	Limited Company
	Partnership
	Sole Proprietor

LIMITED COMPANIES ONLY - please complete the boxes below

Official Company Name	
Company House Number	
Trading Company Name (if different to official Company Name)	
Registered Company Address	
Telephone Number	
Email Address	
Fax Number	
Company Director's Name (if Partnership, please supply names and contact numbers of all Partners)	

SOLE PROPRIETORS ONLY - please complete the boxes below

Trading Name	
Name of Sole Proprietor/Partners	
Address of Proprietor/Partners	
Telephone Number	
Email Address	
Fax Number	

ALL COMPANIES - please complete the boxes below

Business Address	
Telephone Number	
Email Address	
Fax Number	
Invoice Address (if different from above)	
Telephone Number	
Email Address	
Fax Number	

OPERATIONS MANAGER

Name of Operations Manager	
Telephone Number	
Mobile Number	
Email Address	
Fax Number	

LICENCE APPLICATIONS

Licence Applicant(s) (persons requesting licences)	
Telephone Number	
Emergency Contact Number	
Administrator's Email Address	
Administrator's Fax Number	

DIRECTOR/COMPANY SECRETARY DETAILS

[THE DIRECTOR/COMPANY SECRETARY MUST COMPLETE AND SIGN THIS SECTION OF THE FORM]

I hereby certify that the above information is correct and that I have read and understood the licence conditions attached with this form required by the Council for depositing skips on the highway within the London Borough of Enfield. I certify that all skips deposited on the Highway by this company/business meet the required licence conditions. I acknowledge that if a skip is deposited on the Highway without the permission of Enfield Council or in breach of licence conditions that I and/or the company may commit an offence under the provisions contained in Section 139 Highways Act 1980 also provided with this form. Please be advised should any breaches come to our notice or a conviction at Court occur, Enfield Council may consider suspension or disqualification of your registration within the London Borough of Enfield.

Please be aware that skips are not permitted to be deposited in front gardens or on driveways unless exceptional circumstances exist, in which case authority must be given by a Highway Officer and a deposit against damage to the footway will be required.

Signature of Director/Company Secretary	
Full Name (please print)	
Position	
Date	

SOLE PROPRIETORS ONLY - please complete the boxes below

Signature of Sole Proprietor/Partner	
Full Name (please print)	
Position	
Date	

REQUIRED DOCUMENTATION

We have copies of your licences/certificates, as listed below.

Please tick the box beside each document to confirm that the copy you have supplied is still valid, and that you will provide us with a copy of any renewal documents you receive as soon as possible at the time of expiry of your current licence/certificate.

Please remember, failure to provide the required documentation could result in registration and credit for skip licences being suspended.

	GOODS VEHICLE OPERATOR'S LICENCE (Including all Vehicle Registration Numbers)
	CONTROL AND POLLUTION CERTIFICATE or TRADE WASTE CARRIER'S LICENCE (Upper Tier Licence Only)
	PUBLIC LIABILITY INSURANCE CERTIFICATE (Minimum cover of £5 million)
	CERTIFICATE OF INCORPORATION DOCUMENT (Limited Companies Only)

Please send your completed registration form and documentation to:

The Licensing Desk
Highway Services
Enfield Council
B Block North
Civic Centre, Silver Street
Enfield EN1 3XD

or email to highway.licensing@enfield.gov.uk

Skip Licence Conditions of Issue

1. Only one skip is permitted on the highway under this licence at any one time (referred to in these conditions as “the Skip”).
2. Additional skips must not be stacked in or on the Skip.
3. The Skip must not exceed 5 metres in length by 2 metres in width.
4. The Skip must be placed entirely on the carriageway. The only exception is where footway parking is permitted, in which case the Skip may be placed on the footway within the markings.
5. The Skip must be positioned so that its longer sides are parallel to the edge of the carriageway and as near to the edge of the carriageway as is reasonably practicable, and so that it does not impede the surface water drainage of the highway, nor obstruct access to any manhole or the apparatus of any statutory undertakers or the Council.
6. The shorter ends of the Skip (the sides of the Skip facing traffic in both directions when the Skip is positioned as mentioned in Condition 5 above) must be painted yellow and there must be attached markings which will comply with those prescribed in the Builders’ Skips (Markings) Regulations 1984. The painting and the prescribed markings must be kept clean at all times and be clearly visible for a reasonable distance to persons using the highway.
7. The Skip must be clearly and indelibly marked with the name and telephone number or address of the owner (i.e. the skip hire business named in Condition 1 above).
8. At night (between half-an-hour after sunset and half an hour before sunrise) an amber lamp must be placed against, or attached to, each corner of the Skip. Lamps must have an illuminated power of not less than one candela and must remain lit throughout the night and comply with the Traffic Signs Regulations and General Directions Act 2002.

9. If the Skip or any part thereof, is not properly lit while positioned on the highway (in accordance with Condition 10 above), the Council may take such steps as it considers appropriate to ensure compliance, including lighting it at the expense of the skip hire business named in Condition 1 above.
10. Subject to Condition 13 below, the Skip must only be used for the storage of builder's materials, or the removal and disposal of builder's rubble, waste, household and other rubbish or earth.
11. The Skip must not contain any inflammable, explosive, noxious or dangerous material, or material which is likely to putrefy or which otherwise is, or is likely to become, a nuisance to users of the highway or neighbouring premises.
12. The Skip must not be used in such a way that any of its contents fall on to the highway, or that there is an escape of dust from the contents of the Skip when standing on the highway.
13. Surplus materials or waste must not be deposited on the highway next to the Skip.
14. The Skip must be removed for emptying as soon as practicable and, in any case, not later than 2 working days after it has been filled.
15. The highway where the Skip has been deposited must be left in a clean and tidy condition.
16. This licence is issued solely for the provision of a skip by the skip hire business to whom the licence has been issued and is not transferable to another skip provider.
17. Enfield Council reserves the right to revoke this licence if these conditions are not adhered to.

Please also refer to the relevant sections of the Highways Act 1980 for further guidance on placing and managing skips on the public highway, specifically but not exclusively, Section 139 (4), (10) and (11) and Section 140.