

London Borough of Enfield
Building Control Services
PO Box 53, Civic Centre, Silver Street,
Enfield, Middlesex, EN1 3XE

Telephone: 020 8379 3624
Email: building.control@enfield.gov.uk
Website: www.enfield.gov.uk

Building Regulations Full Plans Form

The Building Act 1984
The Building Safety Act 2022
The Building Regulations 2010
The Higher-Risk Buildings (Descriptions and
Supplementary Provisions) Regulations 2023

(Fields noted * are Mandatory)

1

Location of Site/Building to which work relates

Address: *

Postcode: *

2

Applicant Details

Mr/Mrs/Miss/Ms: *

Forenames: *

Surname: *

Address: *

Address: *

Postcode: *

Email:

Tel: *

Mobile:

3

Agent Details (where different from the applicant)

Name:

Address:

Address:

Postcode:

Email:

Tel:

Mobile:

4

Principal Contractor/Sole Contractor Details (where known)

Name:

Address:

Address:

Postcode:

Email:

Tel:

Mobile:

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5**Principal Designer/Sole or Lead Designer Details**

Name:

Address:

Address:

Postcode:

Email:

Tel:

Mobile:

6**Regulatory Reform (Fire Safety) Order 2005 (as amended) ***

Is the building a building to which the [Regulatory Reform \(Fire Safety Order 2005\)](#) applies or will apply after completion of the building works?

YES / NO ***7****Electrician:**

If this application is for a Residential project which involves the installation of new electrical works, please confirm if you are intending to use a Registered "Part P" qualified Electrician, who is an Authorised Competent Person.

If no, please be advised this will incur a further charge.

YES / NO ***8****Proposed works***

Description of proposed work, including:

- (i) If extension and/or loft conversion, state the internal floor area for each)
- (ii) details of the intended use of the building, including the intended use of each storey
- (iii) the height of the building after the proposed work
- (iv) the number of storeys in the building after the proposed work as determined in accordance with [Regulation 6 of the Higher-Risk Buildings \(Descriptions and Supplementary Provisions\) Regulations 2023](#)
- (v) the provision to be made for the drainage of the building
- (vi) where paragraph [H4 of Schedule 1](#) imposes a requirement, the precautions to be taken in the building over a drain, sewer or disposal main to comply with the requirements of that paragraph
- (vii) the steps to be taken to comply with any local enactment that applies

9**Existing Buildings***

Where applicable, provide a description of the existing building, including:

1. Details of the current use of the building, including the current use of each storey
2. The height of the building
3. The number of storeys in the building as determined in accordance with [Regulation 6 of the Higher-Risk Buildings \(Descriptions and Supplementary Provisions\) Regulations 2023](#)
4. If new Building or extension please state proposed use

10**For New Build Dwellings and Newly Created Dwelling Only**

Do you have Planning Permission?

YES NO *

Have Planning Specified any Optional Requirements?

YES NO *Awaiting Permission *

Please Specify the Number of Units Required Under the Following Categories;

Part M4 (1) Visitable Dwellings..... _____

Part M4 (2) Accessible and Adaptable Dwellings... _____

Part M4 (3) Wheelchair User Dwellings..... _____

11**Fees*** (see Building Control Charges Schedule for guidance)

Fee Description	Fee Submitted (£)

12**Commencement**

State the date when it is proposed the work will reach the point when it is to be regarded as commenced in accordance with [Regulation 46A](#) (lapse of building control approval, commencement of work); or where the work does not consist of work to which paragraph (2) or (3) of [Regulation 46A](#) applies, state the details of the work which the client considers amounts to 15% of the proposed work

13**Granting of an Application for Building Control Approval with Full Plans Subject to Requirements**

Do you consent to the application for Building Control approval with full plans being granted with requirements?

YES / NO *

Requirements are modifications that the local authority may specify must be made in the full plans, or further plans as the authority may specify must be provided before work to which those plans relate starts.

14**Declaration**

This application for building control approval with full plans is in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 12\(2\)\(b\)](#) and is accompanied by the appropriate charge.

I / we understand that further applicable charges (such as inspection fees) may become payable by the building owner following the first inspection undertaken by the local authority.

I / we apply for building control approval with full plans as described on this form and as detailed on any supplementary documents

I / we agree to the plans being passed in accordance with conditions.

I / we agree to an extension of time, up to 8 weeks from the date of this application.

I / we have read and understood the guidelines and completed this form with information which I believe is accurate.

This application is valid for 3 years from the date of deposit, to commence the works.

Name: *

Date: *

The application for building control approval with full plans to inform the local authority of building work etc., is restricted to certain building types. Additional information will also be required to accompany your application for building control approval with full plans, depending upon the work proposed. Further information can be found in the attached notes and checklist. This form cannot be used for building control approval applications for higher-risk building work or stage of higher risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#).

Contact Details

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