

Enfield Brexit Panel: Action Note

Date: **14th March 2019**

Timing: **1630-1730hrs**

Venue: **Room 5.1, 5th Floor, Civic Centre**

Attendees:

Cllr Daniel Anderson (Chair), Shaun Rogan, Ejaz Patel, Peter Alekkou, Julie Mimmagh, Andrew Golder, Petra Lazar (SPOC – Police), Helen Papadopoulos, Jayne Middleton-Albooye, Jill Harrison (Enfield CAB), Fay Hammond

Apologies: Steve West (LFB), Tony Theodoulou, Sarah Cary, David Greely, Lee Shelsher, David Greely, Gemma Young, Andrea Clemons

Draft Agenda

- 1 Welcome and actions from last meeting** (attached)
(Cllr Anderson)

The actions from the last meeting were noted and those not taken forward were considered as part of the agenda and discussion.

- 2 Political update on Brexit process**
(Cllr Anderson)

No recorded actions on this point.

- 3 Risk Register update**
 - Overview (Gemma Young)
 - Fuel (paper attached)
 - Medical supplies (paper attached)

See action points as per Item 5 on this report.

- 4 Community Offer/Communications planning updates**

The meeting was informed that the council has agreed to provide some community support via its 4 flagship libraries. Kit has been ordered and is due to arrive next week. Lee Shelsher is working with staff to devise suitable training to help them assist local people who may need help. Jill from the CAB informed us that the CAB expectation based on an understand of the area was that up to 1,750 may require some form of assistance on Brexit related issues with an estimated 578 enquiries potential coming forward in the first quarter following Brexit.

Jill also highlighted multi-lingual advice available from the Mayor of London's website and agreed to send the links to the panel for circulation to our Communication Team for inclusion on the website landing page.

Andrew Golder updated the meeting to confirm that the webpage has been amended to reflect changes in circumstances. Panel members advised that some Government promotional materials were now in play and it was agreed that the Communications Team would assess which elements would be most suitable for circulation via its various available channels.

A progress update on communications and messaging outwards would be an agenda item for the next meeting.

It was also reported back that at present no further contact had been made with businesses in the area and this would need to be remedied quickly to ensure the Panel had a view from the business sector on how preparations were going and what risks were being identified and managed.

Action: Andrew Golder agreed to review the situation with **David Greely** and arrange for the sharing of relevant information via our various platforms.

Action: Shaun Rogan to contact Warburtons directly for views and contact the North London Chamber of Commerce for similar purposes.

Action: Jill Harrison to share links with the Panel on Mayor's information sources

Action: Lee Shelsher to attend next meeting and brief on the role of libraries and how the community offer will work on the ground.

Action: Jill Harrison, Fay Hammond, Lee Shelsher and Shaun Rogan to meet to discuss how best service points in the borough can be connected to provide a joined-up response to local people.

5 Regional resilience update

The panel welcomed Petra Lazar who is the Metropolitan Police single point of contact for the area (SPOC) and she outlined the overarching approach of the Police to dealing with the impacts of Brexit.

She confirmed that a sub-regional joint planning exercise would be taking place at Enfield Civic Centre on 20th March 2019 and Helen Papadopoulos, Enfield Council's SPOC confirmed she would also be in attendance. The Panel asked that both Petra and Helen feedback on the event at the next Panel meeting as an agenda item.

The issue of fuel availability as per the briefing provided by Enfield Council SPO, Helen Papadopoulos. It was agreed that further clarification be sought from the London Resilience Network as to their understanding of the availability of fuel and whether any significant risk was present in the event of a 'No Deal' Brexit.

Stuart Lines, DPH also presented on the issue of medicines and confirmed that we would be receiving regular updates from him/the team as information was released by the NHS National Co-ordination Centre. At present no specific guidance around contingency planning/stockpiling was being issued but it was asking for preparedness activities to be stepped up.

Action: Helen Papadopoulos and Petra Lazar to feedback to the next panel meeting on the preparedness exercise to take place on 20th March 2019.

Action: Helen Papadopoulos to gain confirmation from the London Resilience Network as to any anticipated risks to the general population gaining access to fuel in the light of 'No Deal'.

Action: Stuart Lines to bring further updates back to the meeting as information becomes available.

6 Discussion on business case for dedicated Brexit resource

The panel agreed that given the impending transition and growing requirement to coordinate information and ensure business continuity and good communications that a dedicated resource should be identified and recruited. It was agreed that an item come to the next meeting setting out high level suggestions for the deployment of the Government grant to the Council to assist it with managing Brexit impacts. This should also cover the potential to sponsor further grass-roots support via the VCS (including the CAB). A high level and broadly costed approach could then be discussed at the next meeting. It should be noted that only fully accredited organisations can give some types of advice and this may preclude some local organisations from doing anything other than signposting customers to access points.

Action: Shaun Rogan, Julie Mimmagh and Fay Hammond to develop a job description with grading for a Brexit support officer role.

Action: Fay Hammond and Shaun Rogan to meet and devise a broad budget options paper for the deployment of some/all of the grant received for the Panel to consider.

Action: Fay Hammond, Jill Harrison and Shaun Rogan to meet to discuss how further advice support for local people via the CAB and others could be required and deployed in the borough (volume/scale/potential costs).

7 Any other business (Inc. date of next meeting)

The date of the next meeting was set as being **Tuesday 26 March 2019** at a time to be confirmed. Diary invites would be sent via Fay Hammonds office.

Enfield Brexit Panel: Action Note

Date: **14th March 2019**
Timing: **1630-1730hrs**
Venue: **Room 6, 1st Floor, Civic Centre**

Attendees:

Cllr Daniel Anderson (Chair), Peter Alekkou, Andrew Golder, Fay Hammond, Jill Harrison (Enfield CAB), Chief Inspector Petra Lazar (SPOC – Police), Stuart Lines Jayne Middleton-Albooye, Julie Mimmagh, Helen Papadopoulos, Ejaz Patel and Shaun Rogan.

Apologies: Sarah Cary, Andrea Clemons, Nicky Fiedler, David Greely, Claire Reilly, Lee Shelsher, Tony Theodoulou, Steve West (LFB) and Gemma Young.

Draft Agenda

- 1 Welcome and actions from last meeting** (attached)
(Cllr Anderson)

The actions from the last meeting were noted and those not taken forward were considered as part of the agenda and discussion.

- 2 Political update on Brexit process**
(Cllr Anderson)

No recorded actions on this point. However, the position is and remains that the No Deal scenario is a real and present danger and therefore we need to plan for this eventuality on March 29th.

- 3 Risk Register update**
 - Overview (Gemma Young)
 - Fuel (paper attached)
 - Medical supplies (paper attached)

See action points as per Item 5 on this report.

- 4 Community Offer/Communications planning updates**

The meeting was informed that the Council has agreed to provide some community support via its 4 flagship libraries. Kit has been ordered and is due to arrive next week. Lee Shelsher is working with staff to devise suitable training to help them assist local people who may need help. Jill from the CAB informed us that the CAB expectation based on an understand of the area was that up to 1,750 may require some form of assistance on Brexit related issues with an

estimated 578 enquiries potential coming forward in the first quarter following Brexit.

Jill also highlighted multi-lingual advice available from the Mayor of London's website and agreed to send the links to the panel for circulation to our Communication Team for inclusion on the website landing page.

Jill also noted the importance of advisers being suitably qualified (Office of Immigration Services Commissionaire) and the importance of library staff understanding that they cannot provide immigration advice as if they were deemed to be doing so it would be unlawful and they could be prosecuted.

Andrew Golder updated the meeting to confirm that the webpage has been amended to reflect changes in circumstances. Panel members advised that some Government promotional materials were now in play and it was agreed that the Communications Team would assess which elements would be most suitable for circulation via its various available channels.

A progress update on communications and messaging outwards would be an agenda item for the next meeting.

It was also reported back that at present no further contact had been made with businesses in the area and this would need to be remedied quickly to ensure the Panel had a view from the business sector on how preparations were going and what risks were being identified and managed.

Action: Andrew Golder agreed to review the situation with **David Greely** and arrange for the sharing of relevant information via our various platforms.

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Action: Lee Shelsher to attend next meeting and brief on the role of libraries and how the community offer will work on the ground.

Action: Jill Harrison, Lee Shelsher and Jayne Middleton – Albooye to meet to discuss how best service points in the Borough can be connected to provide a joined-up response to local people and consider requirements to ensure the right standard and availability of legally compliant advice locally.

5 Regional resilience update

The panel welcomed Petra Lazar who is the Metropolitan Police single point of contact for the area (SPOC) and she outlined the overarching approach of the Police to dealing with the impacts of Brexit.

She confirmed that a sub-regional joint planning exercise would be taking place at Enfield Civic Centre on 20th March 2019 and Helen Papadopoulos, Enfield Council's

SPOC confirmed she would also be in attendance. The Panel asked that both Petra and Helen feedback on the event at the next Panel meeting as an agenda item.

The issue of fuel availability as per the briefing provided by Enfield Council SPOC, Helen Papadopoulos. It was agreed that further clarification be sought from the London Resilience Network as to their understanding of the wider availability of fuel to service stations and whether any significant risk was present in the event of a 'No Deal' Brexit.

Stuart Lines, DPH also presented on the issue of medicines and confirmed that we would be receiving regular updates from him/the team as information was released by the NHS National Co-ordination Centre. At present no specific guidance around contingency planning/stockpiling was being issued, but it was asking for preparedness activities to be stepped up.

Action: Helen Papadopoulos and Petra Lazar to feedback to the next panel meeting on the preparedness exercise to take place on 20th March 2019.

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The date of the next meeting was set as being **Tuesday 26 March 2019** at 1pm.
Diary invites would be sent via Fay Hammonds Office.

DRAFT

The impact of Brexit on health and health services: Panel meeting 28th February 2019

The NHS has identified several risk areas that may result from Brexit.

In response:

- The NHS National Co-ordination Centre is now in place for intelligence gathering, the cascade of information, and supporting responses
- A 4-level incident escalation protocol has been developed (*Limited – Moderate – Significant - Critical*)
- NHS organisations are encouraged to escalate any incidents
- Daily 'sit-reps' will be introduced by region focussing on overall system performance and incident responses

Potential impacts are summarised in the table reproduced below but the following provides a highlight of key issues and responses by the NHSE London to date:

Medicines & Vaccines supply

- Advice has been given not to stockpile beyond 6-weeks supply
- GPs are being encouraged to reassure patients that extra medication is not required and not to issue longer prescriptions
- Good understanding in place of national demand for stocks and supplies
- Significant buffer stocks are now centrally held, which will be replenished on a continuous basis
- The *National Medicines Shortage Response Group* has been established
- Local collaboration may be required between organisations where stock shortages are identified and supplies could be shared
- Arrangements are in place to air-freight any 'short-life' medicines that are not suitable for the normal stockpile period
- Trusts are encouraged **not** to plan for reduced elective activity
- The Government is putting 'serious shortage' protocols in place (e.g. to enable community pharmacists to dispense alternative medicines against a prescription without the need to go back to prescriber)
- Multiple communications channels are being used to engage with General Practices
- Organisations are asked to log where alternative supply routes for medicines / drugs result in increased costs

Workforce

- Not seen as a 'day one' issue
- EU Nationals account for 5% of total NHS workforce
- Organisations encouraged to continue to monitor numbers of EU nationals and ensure staff are aware of the EU Settlement Scheme

Medical Devices & Clinical Consumables (MDCC)

- No need to stockpile MDCCs
- Organisations are encouraged to plan for 48 hour (rather than 24 hour) lead times from order to delivery of MDCC products received via the Dedicated NHS Shipment Channel
- Trusts asked to bring forward the year-end stock-take - to complete by 8 March 2019

- Organisations encouraged to plan for potentially needing to receive supplies outside of the normal operating hours (in the event of alternative transport routes being required)

Non-Clinical Consumables & Services

- Where an organisation is clear that it is the sole NHS purchaser of a particular service – it needs to take responsibility for that provider's readiness
- Organisations encouraged to 'walk the floor' to identify potential risks to the running of facilities / estates
- More guidance to follow on food and laundry

Blood & Transplant

- No stockpiling required – continue to operate as normal

Clinical Trials

- Clinical Trials should continue as normal
- Trusts should ensure R&D departments are aware of, and following, the EU Exit guidance and DHSC Technical notices

Data

- Organisations need to be clear where any personal data is being held outside of the UK
- Organisations encouraged to avoid any system upgrades that are planned for the end of March / start of April
- Also encouraged to ensure usual 'business continuity' assurance checks in place for:
 - cyber-threats
 - provision of technology / digital supplies from EU suppliers

Readiness

- To help with preparations, a reminder was provided of using the 'business continuity scenarios' that have been circulated to Trusts
- Similar scenarios may be developed for Primary Care

Updating Boards

- Organisations are encouraged to ensure Boards are kept updated on EU Exit preparations.

Potential impact of four Brexit scenarios

	No-Deal Brexit	Withdrawal Agreement	Backstop (Northern Ireland Protocol)	Political Declaration on the Future Relationship
Workforce				
Recruitment and retention of EU nationals in the NHS	No provisions facilitating recruitment and retention of NHS workers	Legal framework continues with some changes, retention and recruitment continues; uncertainty over administrative arrangements	The backstop does not include protections for residency of EU or EEA nationals; Irish nationals in UK do not need new status but all other EEA nationals do	No provisions facilitating recruitment and retention of NHS workers
Mutual recognition of professional qualifications	Theoretical potential to improve standards likely to be hampered in practice by recruitment needs	The existing provisions for mutual recognition of professional qualifications and the related alert mechanisms will continue	Theoretical potential to improve standards likely to be hampered in practice by recruitment needs	Declaration indicates weak ambition for arrangements on mutual recognition of professional qualifications; but this is already less ambitious than the Canada-EU Free-Trade Agreement, which has not yet led to any substantive cooperation
	Mutual recognition and protections it gives stops immediately, and will limit information exchange about health professionals moving across Europe		No provisions for mutual recognition beyond end of transitional period	
Employment rights for health workers	No protection other than in domestic law of existing rights	Legal framework continues	Legal framework continues under some level playing field rules in employment law; nationality is not a forbidden ground of discrimination under these laws	Typically, free-trade agreements such as Canada-EU Comprehensive Economic and Trade Agreement do not involve enforceable employment rights provisions
Financing				
Reciprocal health-care arrangements	No rights in place because legal framework ceases immediately	Existing mechanism for coordination of social security continues; might lead to practical registration issues	No provision for continued reciprocal arrangements for social security	Potential for some weaker form of reciprocal health-care coordination than now, but linked to future free movement between the UK and EU
Capital financing for the NHS	Access to EIB stopped and capital financing generally undermined	Legal framework continues for existing EIB-financed projects but no new financing from the EIB	Access to EIB stopped and capital financing generally undermined	Potential to participate in and receive funding from the EIB; probably less capital financing than now
Indirect impact on NHS financing	Severe effect on wider economy and thus NHS financing	Some effect on wider economy and thus NHS financing	Some effect on wider economy and thus NHS financing	Some effect on wider economy and thus NHS financing
Medical products, vaccines, and technology				
Pharmaceuticals	Absence of legal framework for imports or exports drastically affects supply chains; major disruption expected	Continued application of EU law to circulation of medicinal products; for regulation and licensing, the UK becomes a rule taker; loss of global influence through role in European Medicines Agency	Continued application of EU law to circulation of medicinal products; special arrangements for medicines manufactured in Northern Ireland; for regulation and licensing, the UK would not be able to license products for the EU	Potential for some weaker cooperation with EU on licensing and regulation of medicines than currently
Other medical products	Major concerns about timely access to radioisotopes	Continuity of supply secured	As for pharmaceuticals	As for pharmaceuticals
Information	Absence of legal framework means end of information collaboration based on EU law	Legal framework continues and information exchange activities continue	Access only to information systems related to circulation of goods (ie, pharmaceuticals and medical devices) and substances of human origin (eg, blood); access to other health-related information systems ends	No specific cooperation on health information envisaged
Service delivery				
Working time legislation	Regulation of working time and other conditions of work formally returns to the UK, but scope to change in practice is limited	Legal framework continues	Legal framework continues under Northern Ireland Protocol level playing field rules	Regulation of working time and other conditions of work formally returns to the UK; but scope to change in practice is limited
Cross-border care	No framework for cross-border care to cope with long waiting times and administration or offset between UK and EU countries	Legal framework continues	Not covered, except for island of Ireland implicitly and as part of the Co-operation and Working Together programme to promote peace and reconciliation	Cross-border health services not envisaged as part of the future relationship
Leadership and governance				
Public health	The Government has offered reassurances to maintain EU standards but refused to enshrine them in legislation; absence of EU law means that upholding public health standards in future depends on political will of government of the day	Legal framework continues but UK is outside EU institutional structures so loss of role in groups such as ECDC	Government reassurances to maintain EU standards, but scope to improve public health standards is contingent on political will; scarce or no participation in decisions by groups such as ECDC	Impact of EU rules dependent on depth of partnership; scarce or no participation in decisions by groups such as ECDC
	Existing protections can be removed by executive action	No mention in Withdrawal Agreement	Existing protections can be removed by executive action	Continued collaboration on public health at global level
Competition and trade	NHS England no longer operates in perceived shadow of EU competition and public procurement law provisions, which are felt to drive inefficient behaviours in context of NHS	Legal framework continues but UK is outside EU institutional structures, so loss of role	Legal framework continues under Northern Ireland Protocol level playing field rules	Impact of EU rules dependent on depth of partnership
	Outside EU trade structures, UK's global influence over health in trade deals is reduced (further); some existing protections could be removed by executive action			
Research	Collaborations and funding from EU ended; no access to Clinical Trials Registry's portal; loss of global influence	Collaborations and funding, plus legal framework, continue until end of December, 2020	Product access, but otherwise collaborations and funding from EU ended; loss of global influence	Continued participation in research envisaged, but on worse terms for the UK; loss of global leadership and influence
Scrutiny and stakeholder engagement	Volume of new legislation already limiting scrutiny and engagement and will continue	Volume of new legislation and executive powers under EU (Withdrawal) Act limits scrutiny and engagement	Volume of new legislation and executive powers under EU (Withdrawal) Act, plus new trade agreements, limits scrutiny and engagement	Volume of new legislation and executive powers under EU (Withdrawal) Act, plus new trade agreements, limits scrutiny and engagement

Legend:
 Broadly unchanged
 Moderate negative
 Positive
 Major negative

Figure: Impact of four different Brexit scenarios

ECDC=European Centre for Disease Control. EIB=European Investment Bank. NHS=National Health Service.

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Brexit Panel meeting 28 February 2019: Update on Emergency Planning (Fuel)

Background

At the last Panel meeting the issue of pressure on fuel supply was agreed to be a key risk to be managed. Our Emergency Planning lead, Helen Papadopoulos has provided the following update.

Enfield and Fuel Supply

In Enfield as in all London Boroughs we have a Fuel Emergency Plan. We are in regular contact with our designated fuel station so they are aware of the plans in place. This station will only be used by the Police, Fire and Ambulance service, along with vehicles with a temporary logo whose organisations have been identified as a priority user (this is the area that would cover LBE critical staff such as Social Care etc.)

Emergency Planning Table Top Exercise

The police have organised a table top exercise which will take place on 20 March, EP will attend along with the Business Continuity Department Representatives from People and Place, as they would be the areas where staff are critical. The manager of the Tesco's petrol station has also been invited to attend.

The Plan will only be invoked when we are told to nationally as this would be a nationwide issue and not a local one, so we would be informed by Central Government when this would happen.

Bunkered Fuel Reserves

Locally we have bunkered fuel and it has been agreed that over the foreseeable future the fuel will be topped up on a regular basis. This fuel is used for all council fleet services including waste, school transport etc. The tanks hold a 3-4 weeks supply which equates to 60000 litres.

Medicines and supply chain

In terms of plans for lack of medicines, this will be led on by NHS England and I understand that our Director for Public Health is investigating the latest position on readiness.

EU Settlement Scheme - Summary of key Issues

The pilot is showing that supporting an applicant through the application process could take up to six hours, there are concerns that capacity of both local authorities and civil society will be unable to meet the anticipated level of need.

There is also a concern that this may impact EU/EEA nationals ability to rent if a Landlord does not fully understand settled status.

Questions

- What is the expected role of local authorities in supporting residents through the settled status process, including vulnerable people (e.g. an elderly person with dementia in a care home)?
- Will government provide appropriate resources and funding?
- At what point will landlords be expected to request proof of Settled Status rather than just an EEA passport or other identity document?
- Will there be a campaign to make landlords aware of what they will be required to ask for?



Ministry of Housing,
Communities &
Local Government

**Ministry of Housing, Communities & Local
Government**
2 Marsham Street
London
SW1P 4DF

www.gov.uk/mhclg

OFFICIAL – SENSITIVE

John Hetherington
Head of London Resilience

5 March 2019

Dear John,

Thank you for your recent letter, dated 21 January 2019, requesting further information on a number of key issues relating to Brexit. This response is, of course, in addition to the information your team receives as part of the ongoing communication with colleagues here in RED. I have raised the specific questions you have asked with relevant Government colleagues. In some cases we are unable, at this time, to provide a response. We will seek to confirm answers to these questions separately as I do not wish to further delay my response to you.

Communications

Central Government acknowledges how important it is for you to be sighted on the latest information and guidance around Brexit, which is why departments, including MHCLG, are stepping up their communications with you. A network of teams across Whitehall are working to ensure that information is shared quickly and in a co-ordinated manner.

MHCLG and CCS are working together with communications teams across Whitehall to ensure that LRF needs in relation to public communications are met. Colleagues can view and reflect language and messaging from GOV.UK and can see examples of communications on the local authority landing page here: <https://www.gov.uk/guidance/local-government-brexit-preparedness>. You should be receiving weekly e-bulletins from MHCLG setting out the latest Brexit-related guidance published by the Government and other relevant useful information as well as weekly top lines briefing from across government to help with consistency of message. We assist LRFs with responses to national media enquiries on a case by case basis. We have worked with the Cabinet Office to provide a communications toolkit for use locally and we are leading weekly calls with a new LRF comms network, in order to streamline comms activities, as well as asking for their feedback.

There will be more specific campaigns in due course. For example, the cross-government Border Delivery Group has created a communications toolkit that you can use to help businesses prepare for changes at the border in a No Deal Brexit. The toolkit contains a series of short videos and leaflets that focus on encouraging traders to take action to prepare for a No Deal scenario and to direct them clearly to www.gov.uk/euexit for more information. The products include high-level context, audience-specific checklists, and sources of information. The toolkit sets out ways you can share this information with businesses to help them prepare.

We encourage all LRFs to identify potential scenarios that may impact their local communities and to prepare a warning and informing plan to be used if required. Any national messages relating to the consequences of a No Deal Brexit are likely to be disseminated centrally with LRFs being informed through Resilience Advisers.

C3 arrangements and reporting

We value the information that you have provided in the reporting template and thank you for your feedback. A revised iteration went out w/c 11 February, in light of comments received. As discussed on the LRF C3 teleconferences, MHCLG is continuing to review and develop how information is fed up from LRFs through this template and we appreciate your continued engagement on this issue.

Central Government are planning on the basis that national C3 arrangements will be in place by mid-March 2019. However, the decision on when to stand these up, and HMG's daily rhythm, will be dictated by the assessments all Government departments will be making on the likely scale of impacts.

We expect you will establish your local C3 arrangements in line with the expected impacts identified in your planning assumptions. This will vary across the country depending on the requirement for a multi-agency response. In some areas there may be a requirement to operate 24/7 but this will be a decision that will be taken locally, depending on the situation. C3 will be discussed further at the LRF Chairs' workshop on 6 March.

Food supply: industry engagement and local activities

Defra currently engage with industry from across the food chain regularly on contingency planning and will continue to do so in a live time scenario. Defra have a variety of regular forums in which industry are engaged successfully including the Food Chain Emergency Liaison Group (FCELG) and Brexit Livestock/Arable Groups.

Thank you for your participation in the workshop with Defra. The letter Defra issued to LRFs on 15 February re-affirmed the context of the planning assumptions and actions that partners could take to increase their understanding of the local risks. It also provided suggestions about who LRFs might engage with to receive assurances about food supply and identify those who are most vulnerable to food supply disruptions. The letter suggests that LRFs use their existing networks and contacts, including through their Local Authorities.

In summary, Defra have considered what preparations local authorities and LRFs could do to improve understanding of the local risk as follows:

- assess places and communities that may be vulnerable during any food supply disruption period;
- establish links with major food suppliers/distributors in the local area to gain a greater understanding of the local risk; and
- identify local contingency planning for food supply disruption that is underway including preparations by providers in the public sector.

As you know, LRFs are currently reporting on their preparedness for food supply disruption through RED's reporting template. While we recognise that the LRF's members do not manage or control food supplies, you are uniquely placed to provide intelligence on any developing issues which could assist relevant departments to support communities.

Food supply to the public and charity sectors

Government departments, including Defra, DHSC, DfE and MOJ, have been considering contingency plans for food supply to public services. Defra is working closely with other Government departments to support their engagement with key suppliers for schools, hospitals and prisons to identify the measures to ensure the supply chain is prepared and continuity of supply is maintained.

The Government does not expect that there will be an overall shortage of food in the UK. Defra continues to monitor the potential for impact from surplus food supply disruption but is keen to understand and draw on any local intelligence from London.

Supply of food and specialised nutritional products, particularly those provided to patients and those in care, is being addressed as part of the DHSC's planning for the continuity of supply and service delivery post Brexit.

Work of the Food Standards Agency (FSA)

The FSA have taken various steps to prepare in this area. They are developing various imported food/feed training, particularly aimed at inland officers to help increase their knowledge of imported food. Some courses have been completed, some are due to be completed soon and other courses will continue to be developed. The FSA can provide further information to you on this if it would be helpful.

The FSA secured funding for this financial year to help Port Health Authorities (PHAs) prepare for Brexit funding and for the next financial year. They are opening next financial year funding to councils as well as PHAs so that local authorities can also bid for money to help prepare/mitigate for Brexit scenarios in relation to imported foods. This funding is managed by the Imported Foods Team who are currently developing processes in relation to the management of these funds – again, they can send further information on this to you, if there is an interest in this area.

Impact on Businesses

Government is working hard to negotiate a Brexit deal that benefits all communities and regions of the UK. As the Prime Minister announced previously, Government have increased preparations for exiting the EU without a deal. We are working hard to ensure that all regions of the UK are prepared for the economic impact that could incur.

Businesses in London can go to the London Growth Hub, (led and governed by the London Economic Action Partnership, the Local Enterprise Partnership (LEP) for London), to access free and impartial advice and support to help them as they prepare for the UK's departure from the European Union. The designated Brexit page can be found at <https://www.growthhub.london/brexitHub>. Businesses can access the latest advice from Government to help them prepare for Brexit at <https://euexitbusiness.campaign.gov.uk>.

Waste

The Government recognises the potential implications of disruption at ports in a No Deal scenario on the export of waste and the waste management industry. A range of contingencies are being put in place, not only to identify solutions in the event of disruptions to waste exports at ports but also to prevent these disruptions from occurring.

The UK Competent Authorities contacted EU Competent Authorities to request the rolling over of existing waste export notifications which go beyond 29 March 2019. As of 1 February 2019, we have received confirmation that all EU competent authorities (apart from Spain, which is being managed separately) have now agreed that approvals for notified waste can continue in their current form after we leave the EU, with no new application required.

Government have been investigating several options and working closely with the Devolved Administrations and the UK Competent Authorities and engaging with waste management stakeholders to ensure we are prepared to deal with any issues on both a local and national level. We are accelerating Brexit preparations and providing materials to help local businesses prepare too. You can find the UK government's Brexit help page for businesses here: <https://euexitbusiness.campaign.gov.uk/>

Fuel supplies

Thank you for attending the recent fuel workshop; you also previously met BEIS to address your concerns around fuel mitigations. Our priority is to maintain normal fuel deliveries in any scenario. The Government believes that in most circumstances the fuel industry is well positioned to respond to disruptions to the supply chain from whatever cause. Work so far indicates that the risk of significant disruption is low, and we do not envisage needing to implement the prioritisation schemes under the National Emergency Plan-Fuel (NEP-F).

However, it should be noted that ensuring the arrangements for the Designated Filling Sites (DFS) scheme should form part of the LRF's normal fuel contingency planning. As the NEP-F outlines, it is LRFs' responsibility during steady state to:

- Identify appropriate DFS in accordance with the needs of their area and their local fuel contingency plans;
- Review their designations annually and communicate any changes in site or ownership to BEIS; and
- Visit their DFS sites annually to ensure they remain fit for purpose and understand their role.

Should the NEP-F be activated in any scenario, the DFS and Priority User scheme will be administered by the LRFs and so it is important that they have engaged with their DFS' to ensure they are aware of their responsibilities and local fuel contingency arrangements.

Borders and Transport

Your query about the traffic impacts around London Heathrow Airport has been raised with DfT, who will ensure that Highways England are engaging with you on the issue. DfT wrote to you w/c 18 February with a designated point of contact within the department.

Emergency Powers

We appreciate there has been some media interest on the use of Emergency Powers in the event of a No deal Brexit. There are however no plans to use Part 2 of the Civil Contingencies Act 2004 to mitigate the potential impacts of a No Deal scenario. This part of the civil contingencies legislation provides emergency powers for use in extreme emergencies when it is necessary and urgent, in alignment with the triple lock mechanism

and the other stipulations that need to be taken into consideration before Part 2 of the Act can be invoked.

Funding for LRFs

On 29 January MHCLG announced a range of support to local partners across the country. This included £1.75m funding to support LRFs with their planning for the impacts of a no-deal Exit. Your allocation was £76,086.95. The funding should be used to directly support Brexit planning and our expectation is that most LRFs will use this funding to support additional staffing costs, thank you for sharing your thinking on this. Planning activities could include, but are not limited to;

- Planning for the consequences of significantly increased local traffic (trapped traffic, business continuity etc.).
- Intelligence gathering cell planning for wider (non-usual) data gathering and reporting; and/ or
- Multi-agency contingency planning for LRF partners and key external stakeholders (including training and exercising).

LRF Chairs' Briefings

I can confirm that there will be a LRF Chairs' workshop on 6 March; you will have received an invitation on Monday 11 February. It is hoped that this will provide a platform to discuss further preparations and considerations with central government.

Use of the Military

The Secretary of State for Defence stated in December 2018 that the Ministry of Defence would generate a 'Standby package' containing military personnel and equipment which could be drawn upon to support wider Government in the event of the UK exiting the EU under a No Deal scenario. The Standby Package comprises approximately 3,500 personnel, at varying levels of readiness, including some niche capabilities. The MOD will attribute these resources, depending on the requirement from LRFs, through the Joint Regional Liaison Officer and the normal Military Aid to Civil Authorities (MACA) process.

I hope this goes some way to help. We will continue to interact with you through the regular teleconferences, and please don't hesitate to consult with your MHCLG RED resilience adviser in the first instance. I look forward to seeing members of the LRF at the Chairs' workshop on 6 March in central London.

Kind regards

Katherine Richardson
Deputy Director, Resilience & Emergencies Division



Copied to:

Dr Fiona Twycross AM, Deputy Mayor for Fire and Resilience
John Barradell, Chief Executive, City of London Corporation

Local Government EU Exit Thematic Events Plan

Theme	Date	Location	Sign-up
Community Engagement	Friday 15 th February	Leicester, 2-4:30pm	[Closed]
EU Exit and Data Protection	Monday 25 th February	London, 1:30 – 4:30pm	[Closed]
EU Exit and Rural Locations	Monday 4 th March	Leeds, 9:30 – 4:30pm	[Closed]
Adult Social Care	13 th March	London, 1:30 – 4:30pm	https://www.eventbrite.co.uk/e/local-government-eu-exit-workshop-adult-social-care-asc-tickets-54920988154
Regulatory Services and Trading Standards	15 th March	London, 9:30am – 4:30pm	https://www.eventbrite.co.uk/e/local-government-eu-exit-workshop-regulatory-services-and-trading-standards-tickets-57409725033
EU Exit and Coastal Authorities	18 th March	Southampton	https://www.eventbrite.co.uk/e/eu-exit-and-coastal-authorities-tickets-57831088342

EU Exit Public Information Campaign: Local Authorities Toolkit



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Dear colleague,

The UK is due to leave the EU on 29 March 2019. This is going to affect each local area in different ways, so it is important that we keep residents and businesses in your area informed of what is happening, how it might affect them, and what they can do to prepare.

The EU Exit Public Information Campaign, run by HM Government, aims to inform residents and businesses in the UK about possible changes that will take effect when the UK leaves the EU, and encourage them to make any necessary preparations.

In order to make sure people in your local area get the information they need, we need your help. The contents of this toolkit can be used to help you direct your residents and businesses to the latest EU Exit information and guidance. Ways you can get involved include:

- raising awareness of how to prepare for when the UK leaves the EU by reaching people through your social media channels, via organic posts, or retweeting EU Exit posts from DExEU, Cabinet Office and MHCLG Twitter pages
- promoting the Public Information Campaign page through your established communication channels such as newsletters, stakeholder updates, internal communications and other digital channels
- running your own events with stakeholders, local community and business groups and talking to your networks.

If you need images or lines that are not included in this pack to do this, or if you would like to receive specific Business Readiness, EU citizens in the UK (settled status) or Border Readiness toolkits, please see the contacts page.

Thank you for all the work you have been doing so far in this area, and we look forward to working closely with you over the coming weeks.

Kind regards,

Alex Aiken,

Executive Director for Government Communications Service



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Campaign overview

The EU Exit Public Information Campaign directs audiences to GOV.UK. The aim of the campaign is to inform the public and to encourage citizens and businesses to take the necessary steps to prepare for the UK leaving the EU.

The landing page provides a single location where anyone can find guidance and the most up-to-date information relating to EU Exit. This is done via a simple and streamlined user journey, including a triage tool so that each audience group (business, the public, EU citizens in the UK and UK nationals in the EU) can find the information they need.

Radio advertising went live across national commercial radio stations from 8 January 2019. The adverts focus on travel, businesses and with a general call to action for all audiences to prepare for EU Exit. Social media posts have also been used in conjunction with the radio ads and as a no-cost amplification tool for the campaign. Visits to the [gov.uk/euexit](https://www.gov.uk/euexit) landing page more than quadrupled since 8th January when the radio advertising started.

In the next phase of the campaign, we are increasing social media activity drawing attention to specific policy areas. Press advertising commenced February 2019 and will continue into March.

The campaign strategy and approach is based on audience insight and we continue to monitor and evaluate activity.

In this pack you will find posters and social media post based on themes our polling shows are of concern to your residents and local communities.



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Social Media

The following two pages contain tweets and corresponding messages you can use to help keep your local residents informed. Thumbnails are included in the table for your reference, but please use the PDFs sent with this toolkit to ensure the image resolution. We encourage you to post any that are appropriate for your local communities on your social media pages. The PDFs that accompany this toolkit are sized for Twitter, but should you need Facebook or Instagram equivalent, please contact, euexitcampaignqueries@cabinetoffice.gov.uk

The call to action should always direct audiences to **gov.uk/euexit** via the correct trackable link for that image. All posts should include the hash tags **#Brexit #PrepareForEUExit**

We also encourage you to share or retweet relevant posts from other government departmental social media pages. Social media handles to look out for in particular are:

Cabinet Office: <https://twitter.com/cabinetofficeuk>

Department for Exiting the European Union: <https://twitter.com/DExEUgov>

Home Office: <https://twitter.com/ukhomeoffice>

Ministry of Housing, Communities and Local Government: <https://twitter.com/mhclg>







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Social media posts aimed at citizens

Audience	Image	Post text	Trackable link
UK citizens		<p>How will the UK leaving the EU on 29 March 2019 affect me? Find out what may change and the steps you can take to prepare at [insert link]</p> <p>Do you know how the UK leaving the EU will affect you? Find the latest guidance and advice at [insert link]</p>	https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PI C&utm_term=LAs&utm_content=citizens
Driving in the EU		<p>What documents will I need to drive in the EU? Find the latest guidance at [insert link]</p> <p>I'm planning on driving in the EU after 29 March 2019, what will have changed? Find latest guidance and what documents you will need at [insert link]</p>	https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PI C&utm_term=LAs&utm_content=driving
EU citizens in the UK		<p>I am an EU citizen living the UK, how will the UK leaving the EU affect me? Find the latest guidance at [insert link]</p> <p>I'm an EU citizen, how do I get settled status? Find out what you need to do, when to apply and more at [insert link]</p>	https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PI C&utm_term=LAs&utm_content=EUinUK
People travelling abroad/ holiday goers		<p>Are you travelling to the EU after 29 March 2019? Make sure you are up to date on the latest guidance at [insert link]</p> <p>If I'm travelling to the EU do I need to renew my passport early? To find what will change after 29 March 2019 and get the latest guidance at [insert link]</p>	https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PI C&utm_term=LAs&utm_content=travel





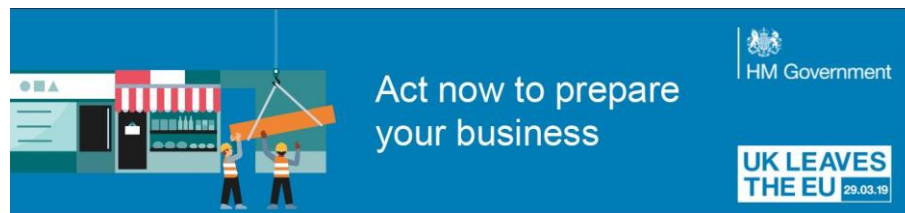
Social media posts aimed at businesses

Audience	Image	Post text	Trackable link
Businesses		<p>Prepare your business for when the UK leaves the EU. Find out what may change and the steps you can take at [insert link]</p> <p>Make sure your business is ready for 29 March 2019. To find out how you can prepare visit [insert link]</p>	<p>https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PIC&utm_term=LAs&utm_content=business</p>
Workforce		<p>Prepare your workforce for when the UK leaves the EU. Find out the latest guidance and the steps you can take at [insert link]</p> <p>Make sure your work force is ready for 29 March 2019. To find the latest guidance and how you can prepare visit [insert link]</p>	<p>https://www.gov.uk/euexit?utm_source=toolkit&utm_medium=digital&utm_campaign=PIC&utm_term=LAs&utm_content=workforce</p>



Digital and web

Each of the images on the previous pages have digital and web banner equivalents included in this toolkit. If you think it would be useful, please add a banner to your website or emails in order to promote the information available at gov.uk/euexit. If you are able to embed a trackable link, this would help us to evaluate the activity generated through your support. Please use the trackable link from the social media sections of this toolkit.



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Campaign messages to accompany images

The language should be simple, straightforward and conversational, avoiding jargon or complex phrases. However, as this is government communication providing vital information and people may need to take action on, it should still use an authoritative tone.

The phrase EU Exit or UK leaving the EU should be used with this branding. Using the term Brexit should be avoided, as testing showed it is a very emotive phrase.

Below are some lines that can be used to accompany images, to go in stakeholder emails, internal communications or digital.

Audience	Official lines
General	On 29 March 2019, the UK will leave the EU. This is likely to affect everyone in some way. To find out what the UK leaving the EU means for you and to get the latest guidance and information, go to gov.uk/euexit .
Citizen	The UK will leave the EU on the 29 March 2019. Leaving the EU means there will be a number of changes taking place that will affect businesses, citizens, EU citizens living in the UK and UK nationals living in the EU. To find the latest guidance and information on what these changes are, how they could affect you, and what steps you can take to prepare, go to gov.uk/euexit .
Businesses, workforce and importing and exporting	On 29 March 2019, the UK will leave the EU. To find out what the UK leaving the EU means for your business and to get the latest guidance and information on how you can prepare, go to gov.uk/euexit .
EU citizens in the UK	Are you an EU citizen, living in the UK? If so, you and your family may need to apply for settled status to continue living in the UK after 30 June 2021. To find the latest guidance and information about settled status and how the UK leaving the EU on 29 March 2019 might affect you, go to gov.uk/euexit
Travel/ driving in the EU	Are you planning on travelling to the EU after 29 March 2019? The UK leaving the EU means there will be some changes that could affect your travels. To find the latest guidance and information on what these changes are, how they could affect you, and what steps you can take to prepare, go to gov.uk/euexit .



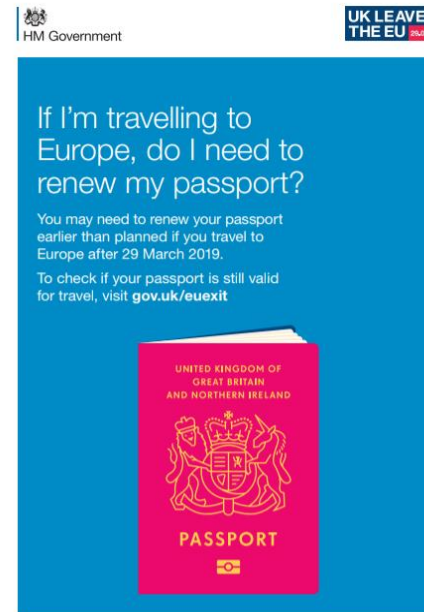


Posters aimed at citizens

The Public Information Campaign focuses on four main audiences: Business, the public, EU nationals in the UK and UK nationals living in the EU.

Below are four posters aimed at **the public**. Our polling and testing showed that the below themes were the main broad information areas that were of interest to this audience.

Each of the below adverts are available as PDFs with this toolkit, and are available for both A3 and A4 print. These should not be printed any smaller than A5 to ensure that they are able to be read and are accessible for all. These are designed to be printed on white paper in full colour.



Posters aimed at business

Below are two posters aimed at **businesses**.

Each of the below adverts are available as PDFs with this toolkit, and are available for both A3 and A4 print. These should not be printed any smaller than A5 to ensure that they are able to be read and are accessible for all. These are designed to be printed on white paper in full colour.



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Evaluation

We are keen to make sure that this campaign is reaching everyone on a local level as well as a national level.

As part of this campaign we are committed to making this toolkit, posts and banners as useful as possible and would welcome any feedback on how you are finding them, what is working well and how it could be improved. We would also welcome any metrics from your own activity so that we can ensure we are reaching our audiences, please send metrics to LGEUExitTeam@mhclg.gov.uk



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Queries and contacts

We want to make it as easy for you as possible to communicate to your local communities about the Public Information Campaign. If you have any comments or queries please do get in touch. We really appreciate your support and look forward to working with you.

Content, image usage and toolkits:

- For queries and additional images: euexitcampaignqueries@cabinetoffice.gov.uk
- For Border Readiness toolkit: secretariatmailbox.borderplanninggroup@hmrc.gov.uk
- For Business Readiness toolkit: euexitcampaignqueries@cabinetoffice.gov.uk
- For EU citizens in the UK (settled status) toolkit: <https://www.gov.uk/government/publications/eu-settlement-scheme-community-leaders-toolkit>

Government Communications Service local contacts:

- London / South East / East of England: william.charlton@cabinetoffice.gov.uk
- North East / North West / Yorkshire and the Humber: chris.kirk@cabinetoffice.gov.uk
- East Midlands / West Midlands: helen.clarke@cabinetoffice.gov.uk
- South West: ruth.verrall@cabinetoffice.gov.uk
- Scotland: blair.heary@cabinetoffice.gov.uk
- Wales: tom.evans@cabinetoffice.gov.uk
- Northern Ireland: arlene.mcphillips@cabinetoffice.gov.uk





Local Government Weekly Brexit Bulletin Tuesday 5 March 2019

Welcome to this week's Brexit bulletin – providing an update on recent developments and a look ahead at key parliamentary activity and upcoming events across the country.

Do you have suggestions on how we could improve this bulletin?
Please complete our short survey
here: <https://www.surveymonkey.co.uk/r/VY8WFYC>

In this issue:

- Announcements and new guidance
- Update from the Local Government EU Exit Team
- Parliamentary activity
- Events forward look

Announcements and new guidance

- Yesterday, MHCLG announced a £1.6 billion fund to boost economic growth and give communities a greater say in their future after Brexit
<https://www.gov.uk/government/publications/stronger-towns-fund>
- MHCLG has sent guidance on data protection after Brexit to all local authority Chief Executives.
- MHCLG and DExEU issued a Public Information Campaign (PIC) toolkit including resources for councils to adapt and use. This was sent out by the LGA to local communications teams, please contact LGEengagement@communities.gov.uk for further details.

HMRC issued a message encouraging business owners to make No Deal preparations ahead of EU exit day. This informs businesses to take three steps to get ready:

- Get an Economic Operator and Registration Identification (EORI) number.
- Appoint a customs agent (or make other customs arrangements)
- Register for new Transitional Simplified Procedures (TSP), which allow businesses to import without having to make a full customs declaration at the border
<https://www.gov.uk/government/news/hmrc-urges-business-owners-to-make-sure-they-are-ready-for-no-deal>

DEFRA published a number of updates, including:

- Guidance for the fisheries sector and preparing for Brexit <https://www.gov.uk/guidance/the-fisheries-sector-and-preparing-for-eu-exit>

- Advice on food labelling changes for producers <https://www.gov.uk/guidance/food-labelling-changes-after-brexite>

- BEIS published guidance on European Territorial Cooperation (ETC) funding in a 'No Deal' Brexit <https://www.gov.uk/government/publications/european-territorial-cooperation-funding-if-theres-no-brexit-deal/european-territorial-cooperation-funding-if-theres-no-brexit-deal>

- The Intellectual Property Office (IPO) published guidance on changes to trade mark law in the event of 'No Deal' Brexit <https://www.gov.uk/government/publications/changes-to-trade-mark-law-if-the-uk-leaves-the-eu-without-a-deal>

- DfT published guidance on trailer registration before travelling to the EU after Brexit <https://www.gov.uk/government/publications/trailer-registration>

- DExEU published a summary of implications for Business and Trade of a 'No Deal' Brexit <https://www.gov.uk/government/publications/implications-for-business-and-trade-of-a-no-deal-exit-on-29-march-2019>

- The CMA updated guidance on their state aid role if there is no Brexit deal

<https://www.gov.uk/government/publications/the-cmas-state-aid-role-if-theres-no-brexit-deal>

A consolidated list of guidance is also available:

<https://www.gov.uk/guidance/local-government-brexit-preparedness>

Update from the Local Government EU Exit Team

- The EU Exit Local Government Delivery Board, chaired by the Secretary of State, met last Tuesday. Representatives from selected sector bodies and Ministers from departments across Government attended the meeting to discuss the impact of Brexit on several key policy areas affecting councils.
 - Yesterday we hosted a workshop on Brexit and Rural Authorities including sessions on implications for animals and animal movements, access to labour and environmental protections.
-

Parliamentary activity

- The Prime Minister gave a statement to the House on Tuesday 26 February on the latest Brexit developments and set out dates for further votes

<https://www.gov.uk/government/speeches/pm-statement-to-the-house-of-commons-26-february-2019>

- On Wednesday 27 February MPs debated what steps should be taken next in the Brexit process.

Upcoming Events for Local Authorities

- Wednesday 13 March – Brexit and Adult Social Care
<https://www.eventbrite.co.uk/e/local-government-eu-exit-workshop-adult-social-care-asc-tickets-54920988154>
- Friday 15 March – Brexit and Trading Standards
<https://www.eventbrite.co.uk/e/local-government-eu-exit-workshop-trading-standards-tickets-57409725033>
- Monday 18 March – Brexit and Coastal Authorities
<https://www.eventbrite.co.uk/e/eu-exit-and-coastal-authorities-tickets-57831088342>

We would welcome any feedback you may have on this bulletin. To get in touch with your comments or suggestions please contact lgengagement@communities.gov.uk

EU Exit Conference: London Region – 14 February 2019

Co-ordination & Response

- NHS National Co-ordination Centre now in place (for intelligence gathering, cascade of information, supporting responses)
- 4-level incident escalation protocol has been developed (Limited – Moderate – Significant - Critical)
- Organisations encouraged to escalate any incidents via normal channels (in addition to the EU Exit protocol)
- Likely introduction of daily sit-reps (by region) focussing on overall system performance and incident responses
- Details of assurance process still to follow

Medicines & Vaccines

- Further reinforcement of message not to stockpile beyond 6-weeks supply
- GPs encouraged to: reassure patients that extra medication is not required – and not issue longer prescriptions
- Good understanding in place of national demand for stocks and supplies
- Significant buffer stocks now centrally held – and will be replenished on continuous basis
- National Medicines Shortage Response Group has been established
- Local collaboration may be required between organisations – where stock shortages identified and supplies could be shared
- Arrangements in place to air freight any 'short-life' medicines (that are not suitable for the normal stockpile period)
- Trusts encouraged not to plan for reduced elective activity as a result of EU Exit
- Government is putting 'serious shortage' protocols in place (e.g. to enable community pharmacists to dispense alternative medicines against a prescription – without the need to go back to prescriber)
- Multiple communications channels being used to engage with General Practices
- Organisations are asked to log where alternative supply routes for medicines / drugs result in increased costs

Clinical Trials

- Clinical Trials should continue as normal
- Trusts should ensure R&D departments are aware of, and following, the EU Exit guidance and DHSC Technical notices

Medical Devices & Clinical Consumables (MDCC)

- No need to stockpile MDCCs
- Organisations encouraged to plan for 48 hour (rather than 24 hour) lead times from order to delivery of MDCC products received via the Dedicated NHS Shipment Channel
- Trusts asked to bring forward the year-end stock-take - to complete by 8 March 2019
- Organisations encouraged to plan for potentially needing to receive supplies outside of the normal operating hours (in the event of alternative transport routes being required)

Non Clinical Consumables & Services

- Where an organisation is clear that it is the sole NHS purchaser of a particular service – it needs to take responsibility for that provider's readiness
- Organisations encouraged to 'walk the floor' to identify potential risks to the running of facilities / estates
- More guidance to follow on food and laundry

Blood & Transplant

- No stockpiling required – continue to operate as normal

Workforce

- Not seen as a 'day 1' issue
- EU Nationals account for 5% of total NHS workforce
- Organisations encouraged to continue to monitor numbers of EU nationals and ensure staff are aware of the EU Settlement Scheme

Data

- Organisations need to be clear where any personal data is being held outside of the UK
- Organisations encouraged to avoid any system upgrades that are planned for the end of March / start of April
- Also encouraged to ensure usual 'business continuity' assurance checks in place for:
 - cyber-threats
 - provision of technology / digital supplies from EU suppliers

Readiness

- To help with preparations, reminder was provided of using the 'business continuity scenarios' that have been circulated to Trusts
- Similar scenarios may be developed for Primary Care

Updating Boards

- Organisations encouraged to ensure Boards are kept updated on EU Exit preparations.