



# ECYPS

MULTI AGENCY TRAINING MANUAL

**Autumn/Winter 2022**

Registered Charity No: 1091715

## HOW TO APPLY

**All the courses listed inside are available to anyone working with children and young people.**

**Please note all participants must:**

- **Receive an EMAIL CONFIRMATION-on occasions we need to cancel due to low numbers.**
  - **Arrive on time or may not be allowed to take part**
    - **Bring a notepad and pen**
    - **Participate in the workshops**
    - **Complete an evaluation form**

**Refreshments will be on sale in the foyer, Drinks and snacks.**

**For all Bookings email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)**

**Please complete the course application form enclosed and send with refundable deposit of £30 to:**

**ECYPS**

**The ARK, 500 Montagu Road**

**Edmonton N9 0UR**

**All courses unless costs stated are free, however we require a deposit of £30.00per course which is fully refundable on completion of the course.**

**IMPORTANT: You must give 10 days notice for any cancellations.**



# ***Strengthening Communities Strengthening Families***

## ***Parenting Programme (SFSC)***

A 7 week programme aimed at mothers, fathers and carers, to promote a positive parent-child relationship. Including n  
Reducing Parental Conflict (DWP)



Do you?

- Have a child aged between 3-18 years?
- Want to improve communication between you and your child?
- Want to empower yourself and your children to make positive decisions in the community and for the future?
- Want to explore techniques in establishing boundaries and consequences for your children?

Date: Tuesday 11th, 18th October 2022 & 1st, 8th, 15th, 22nd November 2022

Time: 10.00 am – 1 pm

Venue: The Ark, 500 Montagu Road, N9 0UR

Workshops will be delivered face to face

For bookings and information please contact Shamima Rahman on 020 8373 2692 or

Email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



CHILD PROTECTION & SAFEGUARDING TRAINING

**Child Protection Level 1**

**Date: Monday 26th September 2022**

**Time: 9.30 am– 2.30 pm**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)**

**Course Content:**

- What do we mean by Child Protection?
- How does this relate to your organisation/provision?
- What do you need to consider if you are working with children?
- How does your organisation need to address issues relating to Child Protection?
- Child Protection policies

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on

0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-CP day 26h Sept  
2022 Daytime**

NAME .....

ORGANISATION:  
.....

ADDRESS:  
.....  
.....

TEL/MOBILE:.....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, 500 Montagu Road,

Edmonton, N9 0UR



CHILD PROTECTION & SAFEGUARDING TRAINING

**Child Protection Refresher Training**

**Date: Monday 26th September 2022**

**Time: 6 pm– 8 pm**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)**

**Course Content:**

Group based interactive course not only to briefly re-visit issues covered in previous training but also looking at current issues of concern for children & young people both locally and regionally. Finishing with planning for individual organisations.

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on 0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-CP refresher 26th Sept Evening**

NAME .....

ORGANISATION: .....

ADDRESS: .....

TEL/MOBILE: .....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK, Unit 1, 500 Montagu Road, Edmonton, N9 0UR



**Managing Behaviour**

**Date: Monday 3rd October 2022**

**Time: 9.30 am – 3 pm**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)**

**Course Content:**

- Understanding Behaviour as a language
- Understanding Difficult Behaviour
- Crisis Management
- Responding to the Angry Child
- Looking at the way we work and the way we set up out settings

**Only 4 bookings per organisations**

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on

0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-MB 3rd Oct**

NAME .....

ORGANISATION:  
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ADDRESS:  
.....  
.....

TEL/MOBILE: .....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, 500 Montagu Road,

Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)





ECYPS

## FUNDING WORKSHOP

**Date: Monday 3rd October 2022**

**Time: 6 pm –8 pm**

**Venue: The Ark, Unit 1,  
500 Montagu Road, Edmonton, N9 0UR**

### **Target Group:**

This session is for organisations working with children and young people or any individual intending to start up a new provision.

### **Course content:**

Writing clear concise funding applications

Avoiding Common Pitfalls

Gathering information/research to prove need for your project

Assessing bids

Key funding sources-

Please allow 10 minutes prior to the session for registration and parking. Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)

[hamida@ecyps.org.uk](mailto:hamida@ecyps.org.uk)

### **BOOKING FORM-Funding 3rd Oct**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu Road,  
Edmonton, N9 0UR



ECYPS

## Knife Crime / County Lines

**Date: Monday 17th October 2022**

**Time: 9.30 am - 12 am**

**Venue: The Ark, Unit 1, 500 Montagu Road, Edmonton, N9 0UR (corner of Goodwin and Montagu)**

**Target Audience: Professionals and community leaders working and engaging with young people**

**Course Content:**

- Prejudice and discrimination within society
- Principles of knife crime
- Effect of knife crime on people
- Access information & help

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

Contact Shamimna on 0208 373 2692 Or

email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)

**BOOKING FORM-knife crime /CL 17th Oct 2022**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu Road,  
Edmonton, N9 0UR







# Female Genital Mutilation - FGM

**Date: Monday 17th October 2022**

**Time: 6 pm– 8 pm**

**Venue: The Ark, Unit 1, 500 Montagu Road, Edmonton, N9 0UR  
(corner of Goodwin and Montagu)**

**Target Audience:** Professionals and community leaders working and engaging with BAME communities

**Course Content:**

- Types of Genital Mutilation
- Data on countries that practice FGM and local implications
- Health Issues in relationships to FGM
- Cultural reasons behind the practice of FGM
- Religious reasons behind FGM
- Legislation on FGM
- Support services available locally and nationally

**Presentation will contain explicit images**

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

email: [ecypstraing@gmail.com](mailto:ecypstraing@gmail.com)

**BOOKING FORM-FGM 17th Oct 2022**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu  
Road, Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)



ECYPS

**Mindful Moments / My Wise Friend By**

**Laura Farley**

**Date: Monday 31st October 2022**

**Time: 9 am - 11 m**

**Venue: The Ark, Unit 1, 500 Montagu Road, Edmonton, N9 0UR (corner of Goodwin and Montagu)**

**Target Audience: Adult & staff who want to improve / maintain wellbeing**

**Course Content:**

**Taster session aimed at Parents and carers providing tools to support their own mental well being**

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

Contact Shamima on 0208 373 2692 Or

email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)

**BOOKING FORM-MM 31st Oct 2022**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu Road,  
Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)



## Take a Breath and introduction to Breathing Space in Schools (BSIS)

Date: Monday 31st October 2022

Time: 1 pm– 3 pm

Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)

Target Audience: Professionals working and engaging in school settings

### Course Content:

Mindfulness techniques to cope with stress and anxiety, building resilience and boosting well being of children and young people.

To be used in school settings

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on

0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



### BOOKING FORM-Take B 31st Oct 2022

NAME .....

ORGANISATION:  
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ADDRESS:  
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TEL/MOBILE: .....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, 500 Montagu Road,

Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)



# Impact of Parental Mental Health on Children & Young People

**Date: Monday 31st October 2022**

**Time: 6 pm-8 pm**

**Venue: The Ark, Unit 1, 500 Montagu Road, Edmonton, N9 0UR (corner of Goodwin and Montagu)**

**Target Audience:** Practitioners and other professionals working with children and young people

**Course Content:**

- Adult services
- Parental perspective
- Children's perspective
- Children's Mental Health
- Ofsted findings

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

Contact Shamima on 0208 373 2692 Or

email: [ecypstraiing@gmail.com](mailto:ecypstraiing@gmail.com)

**BOOKING FORM-IMH 31stn Oct**

NAME .....

ORGANISATION:  
.....

ADDRESS: .....

TEL/MOBILE: .....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu Road,  
Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)





**CHILD PROTECTION & Diversity Level 2**

**Date: Monday 7th November 2022**

**Time: 9.30 am– 11.30 am**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)**

**Course Content:**

- What do we mean by diversity?
- Assessing our own approaches
- Working with BAME communities
- Spiritual beliefs
- Indicators
- Trafficking, faith, forced marriage, disability, FGM
- Professional challenges

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on

0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-CP Diversity 7th Nov**

NAME .....

ORGANISATION:  
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ADDRESS:  
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TEL/MOBILE: .....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, 500 Montagu Road,

Edmonton, N9 0UR

[www.ecyps.org.uk](http://www.ecyps.org.uk)





CHILD PROTECTION & SAFEGUARDING TRAINING

**Child Protection Level 1**

**Date: Monday 7th & 21st November 2022**

**Time: 6 pm– 8.30 pm**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR  
(corner of Goodwin Road and Montagu Road)**

**Course Content:**

- What do we mean by Child Protection?
- How does this relate to your organisation/provision?
- What do you need to consider if you are working with children?
- How does your organisation need to address issues relating to Child Protection?
- Child Protection policies

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on

0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-CP 11 7th & 21st Nov  
2022**

NAME .....

ORGANISATION:  
.....

ADDRESS:  
.....  
.....

TEL/MOBILE:.....

EMAIL: .....

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, 500 Montagu Road,  
Edmonton, N9 0UR



# Child Protection for Sports Clubs, Arts and Leisure Organisations



## **Course content:**

**A short programme to support local clubs with the basic information on child protection in their settings.**

**This course is geared towards those who see children and young people for short periods ( i.e. 1–2 hours) a week in their settings.**

**Date: Monday 7th November 2022**

**Time: 1 pm – 3 pm**

**Venue: The Ark, 500 Montagu Road, N9 0UR**

**Workshops will be delivered face to face**

**For bookings and information please contact Shamima Rahman on 020 8373 2692 or**

**Email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)**



ECYPS

## FUNDING WORKSHOP

**Date: Monday 21st November 2022**

**Time: 9.30 am – 11.30 am**

**Venue: The Ark, Unit 1,  
500 Montagu Road, Edmonton, N9 0UR**

### **Target Group:**

This session is for organisations working with children and young people or any individual intending to start up a new provision.

### **Course content:**

Writing clear concise funding applications  
Common Pitfalls  
Information/research to prove need for your project  
Key funding sources-

Avoiding  
Gathering information-  
Assessing bids

Please allow 10 minutes prior to the session for registration and parking. Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course.

email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)

[hamida@ecyps.org.uk](mailto:hamida@ecyps.org.uk)

### **BOOKING FORM-Funding 21st Nov**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

Please enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK,  
Unit 1, Marsh House, 500 Montagu Road,  
Edmonton, N9 0UR



ECYPS-Children & Young Persons' Services

CHILD PROTECTION & SAFEGUARDING TRAINING

**Child Protection Refresher Training**

**Date: Monday 21st November 2022**

**Time: 1 pm – 3pm**

**Venue: The Ark, 500 Montagu Road, Edmonton N9 0UR (corner of Goodwin Road and Montagu Road)**

**Course Content:**

Group based interactive course not only to briefly re-visit issues covered in previous training but also looking at current issues of concern for children & young people both locally and regionally. Finishing with planning for individual organisations.

Please allow 10 minutes prior to the session for registration and parking.

Course is **FREE** however we require a refundable cheque for £30 (deposit for bookings). This will be returned on the day of the course. Contact Shamima on 0208 373 2692 Or email: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)



**BOOKING FORM-CP refresher 21st Nov**

NAME

ORGANISATION:

ADDRESS:

TEL/MOBILE:

EMAIL:

I enclose a deposit of £30.00

Send form to Shamima Rahman, The ARK, Unit 1, 500 Montagu Road,

Edmonton, N9 0UR

[Www.ecyps.org.uk](http://www.ecyps.org.uk)



## COURSE APPLICATION FORM

NAME (please print)

Current Post (if applicable)

Home Address

Postcode

Home Telephone No.

Mobile no:

Email address:

EMPLOYER/ORGANISATION

Name

Address

Postcode

Email address:

Telephone Number

Do you have a disability as defined by the Disability Discrimination Act :

Course detail

Date

Time

Please return your completed application form seven days prior to the course date together with £30.00 refundable deposit

(with individual cheques for each course applied for) to:

**ECYPS –Children’s & Young Person’s Services**

**The Ark, Unit 1,**

**500 Montagu Road, Edmonton,N9 0UR**

**Cheques made payable to: ECYPS**

For all bookings contact: [ecypstraining@gmail.com](mailto:ecypstraining@gmail.com)

PLEASE NOTE ON RARE OCCASIONS WE MAY NEED TO CANCEL DUE TO LOW NUMBERS. PLEASE DO NOT TURN UP UNTIL YOU  
RECEIVE AN EMAIL CONFIRMATION