

FEES & CHARGES

London Borough of Enfield only requires a single ‘hard’ copy of any application. We scan all applications and then consult with all relevant Responsible Authorities via email. Please protect the environment – only send us one copy of this application.

The fee for an application for the grant or variation of a premises licence or club premises certificate and the annual fee payable thereafter the grant, is banded and based on non-domestic rateable values (NDRV). Please note this is not rates paid. You can look up your rateable value on the Valuation Office Agency (VOA) website or you can get this information from your rates bill. Once you have determined your rateable value compare it to the table below and decide which Band the premises falls into (e.g. a premises with a rateable value of £25,000 will fall into Band B).

Premises not subject to NDRV or where the NDRV has not yet been determined will fall into Band A. Premises in the course of construction where the NDRV has not yet been determined will fall into Band C.

1. Fees payable for:

- (i) application for grant of a premises licence,**
- (ii) application to vary a premises licence; and**
- (iii) annual fee for a premises licence (payable from the date a premises licence is granted)**

RATEABLE VALUES	BANDS	GRANT & VARIATION FEE PAYABLE £	ANNUAL FEE PAYABLE £
No rateable value to £4300	A	100	70
£4300 to £33,000	B	190	180
£33,001 to £87,000	C	315	295
£87,001 to £125,000	D	450	320
125,001 and above	E	635	350

Premises licences that fall within Bands D or E and where those premises are used exclusively or primarily for the sale of alcohol for consumption on the premises, must pay the following fee:

RATEABLE VALUES	BANDS	GRANT & VARIATION FEE PAYABLE £	ANNUAL FEE PAYABLE £
£87,001 to £125,000	D	900	640
125,001 and above	E	1,270	1,050

In addition, where 5,000 or more persons are admitted at the same time to a premises when the existing licence authorises licensable activities to take place, the application must be accompanied by a fee corresponding to the range of number of persons within which falls the maximum number of persons allowed as follows :

MAXIMUM NUMBER OF PERSONS	GRANT & VARIATION ADDITIONAL FEE £	ANNUAL ADDITIONAL FEE £
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000

60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Exemptions

No fee shall be payable for an application, relating to the provision of regulated entertainment only, submitted by:

- (i) a school or college where the provision of regulated entertainment on the premises is carried on, by and for the purposes of those educational institutions, and
- (ii) premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall, or community hall or other similar building.

2. Fees payable for:

- (i) application for grant of a club premises certificate,
- (ii) application to vary a club premises certificate; and
- (iii) annual fee for a club premises certificate (payable each year from the date a club premises certificate is granted)

RATEABLE VALUES	BANDS	GRANT & VARIATION FEE PAYABLE £	ANNUAL FEE PAYABLE £
No rateable value to £4300	A	100	70
£4300 to £33,000	B	190	180
£33,001 to £87,000	C	315	295
£87,001 to £125,000	D	450	320
125,001 and above	E	635	350

3. Other fees payable in respect of applications made or notices given, are as follows:

Application or notice	Fee payable
Minor variation	£89
Notification of theft, loss, etc. of premises licence or summary	£10.50
Application for provisional statement where premises being built, etc.	£315.00
Notification of change of name or address of premises licence holder or designated premises supervisor	£10.50
Application to vary premises licence to specify individual as premises supervisor	£23
Application for transfer of premises licence	£23
Notice of interim authority following death etc. of premises licence holder	£23
Notification of theft, loss, etc. of club premises certificate or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Notification of change of relevant registered address of club	£10.50
Application for temporary event notice	£21
Notification of theft, loss, etc. of temporary event notice	£10.50
Application for grant of a personal licence	£37
Notification of theft, loss, etc. of personal licence	£10.50
Notification of change of name or address of personal licence holder	£10.50
Notification of right of freeholder to be notified of licensing matters	£21