

Meeting:	Enfield Carers Partnership Board				
Date:	19 March 2026	Time:	10:00 - 12:00	Venue:	Online
Chair:	Matt Casey – Head of Strategy & Commissioning, Health & Adult Social Care, LBE (London Borough of Enfield)				
Apologies received:	Doug Wilson – Director, Health & Adult Social Care, LBE (London Borough of Enfield); Joanne Scott - Service User and Carer Experience, NHS Trust; Pam Burke – CEO Enfield Carers Centre;				
In attendance	Lia Markwick - Commissioning Manager, Adult Social Care, LBE (London Borough of Enfield); Peppa Aubyn - Assistant Director of Place, Integration, Transformation & Delivery (Enfield), NCL ICB (North Central London - Integrated Care Board) (part); Alun Lewis - Service Development, Integration, Transformation and Delivery Senior Manager - Age Well, Enfield, NCL ICB; Matt Casey – Head of Strategy & Commissioning, Health & Adult Social Care, LBE (London Borough of Enfield); Andrew Lawrence - Head of Commissioning for Public Health, Children's and Education, LBE; Fiona Jones – Assistant CEO Enfield Carers Centre; Carmelina Tona and Haja Ali - Carers Ambassadors; Michelle Malwah - Healthwatch Enfield; Caroline Moore – Strategy & Commissioning support LBE; Eleanor Cross - Project Manager, NCL Carers Support Project; Rod Bennett - Business Partner Adults, LBE; Lisa Grogan – Operations Director, Working Well Trust (part); Tania Sanger - Team Manager, Community Social Work Team, Adult Social Care, LBE (part)				

	MINUTES
1	[Matt Casey] a) Welcome, Introductions & Apologies - General introductions made. - Fiona introduced the new carers ambassadors, Carmelina Tona and Haja Ali, who shared their backgrounds and commitment to supporting carers in Enfield, with plans for them to shadow staff and engage with the community. The group welcomed both Ambassadors and thanked them for their participation. b) Minutes from last meeting - No comments were received therefore these were published on MyLife as 'agreed' on 16 January 2026. c) Actions from last meeting Young Carers Assessment Process: Matt and Lia confirmed that a meeting was scheduled with Pam, Fiona, Andrew, and Joseph to map the young carers assessment and support process, clarify responsibilities, and report back to the board. A follow-up meeting was also scheduled for April to address any outstanding issues. Children's Social Care Representation: Matt and Caroline confirmed that regular representation from children's social care was now ensured; Azru Kaya, Team Manager – Cheviots Childrens Disability Service, will attend every other meeting, for a

	broad update on young carers and share examples of young carer support plans with the board. • Engagement with Steering Groups: Fiona reported ongoing outreach with various teams regarding engagement with the Children's Social Workers team meetings, and confirmed attendance at the NCL Carer Support Project Steering Group was arranged, though some meetings had been cancelled. • Statutory Carer Survey and Data Collection: Rodney confirmed that the blank copy of the carers survey was sent to Pam for distribution, and the board acknowledged completion of this action.
2	[Peppa Aubyn] Standing Item: Neighbourhoods Project update • Framework Overview and Timelines: Peppa explained that the neighbourhood framework, launched on 17 March, aims to promote joint working between local government and the NHS, with a focus on shifting services from hospitals to community-based neighbourhood health hubs. The technical guidance on contracting and funding is expected in September, and foundational work is to be completed in 26-27, with full implementation by 2028-29. • Strategic and Operational Implications: The framework requires partners to develop new models of care, integrate governance structures, and define a minimum set of interventions for each neighbourhood, with pooled funding arrangements and a shift towards prevention and digital solutions. • Local Geographies and VCS Integration: Lia asked about the number and definition of neighbourhood hubs, and how voluntary and community sector (VCS) organisations, such as the Enfield Carers Centre, would be involved. Peppa clarified that four neighbourhood geographies were agreed in 2022, but their feasibility is under review, and that VCS engagement would be enhanced through focus groups, workshops, and existing networks. • Co-production and Carer Involvement: Matt and Peppa discussed the importance of involving carers in the co-production of neighbourhood models, with Peppa confirming that carers-focused events and integration into planning processes would be prioritised once technical guidance is available. Resources: Neighbourhood health framework - GOV.UK
3	[Lisa Grogan] Connect To Work • Programme Overview and Eligibility: Lisa described Connect to Work as a DWP-funded employment support programme targeting people with health conditions, disabilities, or complex barriers, including carers, refugees, and others. The programme is based on the Individual Placement and Support (IPS) model and offers both job-seeking and in-work support. • Service Delivery and Partnerships: The programme operates through a team of employment specialists, offers one-to-one tailored support, and emphasises employer

	engagement and co-location with partner services to ensure holistic, person-centred support. • Support for Carers and Collaboration: Lia asked about the duration of after-support and advice on carers' rights. Lisa confirmed up to one year of support for job seekers and four months for those in work, and noted that while basic carers' rights advice is provided, detailed support would require collaboration with specialist organisations such as the Enfield Carers Centre. • Accessibility and Referral Pathways: Lisa explained that the service aims to be accessible through partnerships with voluntary organisations, GPs, and social prescribers, with a simple referral process and triaging to appropriate pathways. Matt facilitated introductions to key local authority contacts to enhance integration. • Matt suggested that Lisa reach out to Sabine Mai Sabine.Mai@Enfield.gov.uk; Jon Newton Jon.Newton@enfield.gov.uk and suggested attending team meetings across Adult Social Care.
4	[Theo Baron] Quality Accounts / Carers Toolkit & Framework • No attendance. Deferred.
5	[Joseph Fitzgerald] Young Carers Update • No attendance. Deferred. • Noted that Azru Kaya, Team Manager – Cheviots Childrens Disability Service, will attend next meeting, and every other meeting thereafter.
6	[Rod Bennett] Carers Survey update • Rod confirmed the Carers Survey was sent out as agreed. • 228 surveys have been returned so far, equating to a 19% return rate, which is lower than the previous cycle (24%). • This lower response rate reflects a wider national trend of reduced survey returns. • Rod's team is currently inputting the returned surveys, although this is delayed by staff sickness. • Deadline for submission to NHS England is end of March. • NHS England will publish results around June (likely late June, based on past experience). • Rod confirmed that a more detailed update will be possible once results are published.
7	[Tania Sanger] Respite Provision • Definition, Eligibility, and Types of Respite: Tania outlined that respite is a short-term support for unpaid carers, determined through Care Act eligibility assessments, and can include community-based, residential, or direct payment options, tailored to the carer's and cared-for person's needs.

	• Assessment, Means Testing, and Shared Lives Scheme: Fiona queried the distinction between direct payments for respite and carers' direct payments, means testing, and the Shared Lives scheme. Tania clarified that direct payments for respite are separate, means testing applies as with other services, and the Shared Lives scheme offers short breaks in approved carers' homes, often used by younger adults or those with learning disabilities. • Contingency Planning and Emergency Support: Alun raised questions about emergency and unplanned respite. Tania explained that contingency planning is part of the assessment and review process, with emergency respite arranged through brokerage services if needed, and highlighted the importance of having clear plans in place. • Communication, Policy, and Awareness: Lia and Matt discussed the need for clearer, more accessible information for unpaid carers about respite options and policies. Tania agreed to review communication materials to improve user-friendliness, and the group considered developing a simple guide distinguishing between different payment types. • Emergency Card Scheme and Data Integration: Fiona described the emergency card scheme run by the Carers Centre, which links to Safe and Connected, and highlighted the need for better integration of contingency plan data between systems. The group agreed to explore ways to improve data sharing and awareness among carers and professionals. • JOY Community Platform: Following Fiona's update that the Carers Centre is now receiving a wider range of referrals through the JOY community platform, it was agreed that there is an opportunity to use JOY to prompt professionals to consider contingency planning when making referrals. Matt proposed that the action should sit jointly across health and social care for added weight and asked Peppa and/or Alun to contact Dr Ajuna (Woodberry Practice) regarding adding a contingency-planning prompt or other suitable nudge within the JOY referral platform Resources: https://mylife.enfield.gov.uk/Enfield-Shared-Lives-Scheme https://mylife.enfield.gov.uk/media/24471/respite-care-policy.pdf
8	[All] Agreed agenda items for next meeting (18th June 2026) • Neighbourhood update (Peppa) • Carers Action Plan: End-of-Year Review, and Ongoing Priorities (Lia) • Carers Toolkit & Framework (Theo Baron) • Childrens Social Care Reforms (Joseph Fitzgerald) OR Young Carers Update (Arzu Kaya) • VCS Contracts Update (Lia/Matt) • Review of Respite Provision agenda item from March meeting (All)
8	[All] Any Other Business • Alun informed the Board that James Rimmer is new in post at the ICB, taking over responsibilities previously held by Nnenna. Given the ongoing issues around the Hospital Discharge Toolkit and wider system engagement, Matt proposed inviting James to attend a future Carers Partnership Board meeting to introduce himself, outline North Mid's

	approach to supporting carers, and hear directly from partners about current challenges. Matt asked Alun to obtain James Rimmer's contact details and extend an invitation for him to attend an upcoming Carers Partnership Board meeting.
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Follow Up Tasks

1. **Neighbourhood Geographies Map Circulation:** Send out the map of the four neighbourhood geographies to the board members for reference. (Peppa)
2. **Promotion of Connect to Work for Carers:** Email Lisa to arrange for information about Connect to Work to be included in the carers centre monthly bulletins to raise awareness among carers. (Fiona)
3. **Young Carers Assessment Pathway Meeting:** Use the scheduled meeting in early April with Joseph and Fiona to clarify the young carers assessment pathway and ensure alignment between statutory and voluntary services. (Lia, Fiona)
4. **Respite Information Accessibility Review:** Review and consider revising the respite policy and related communication materials to ensure they are accessible and user-friendly for unpaid carers, possibly developing a carer-specific information resource. (Tania, Matt, Lia)
5. **Clarification of Direct Payment Distinctions:** Work with the Carers Centre to produce a one-pager clarifying the distinction between unpaid carers' direct payments and cared-for direct payments for respite. (Lia, Fiona, Tania)
6. **JOY Platform – Contingency Planning Prompt:** Contact Dr Ajuna (Woodberry Practice) to explore adding a contingency-planning prompt or similar feature within the JOY referral platform. (Alun/Peppa)
7. **New ICB Contact:** Obtain James Rimmer's contact details and extend an invitation for him to attend an upcoming Carers Partnership Board meeting. (Alun)

CPB dates in diary (all Thursdays):

2026

18 Jun/ 17 Sept/ 17 Dec