

Transfer to Secondary School Request for Additional Preferences

You need to complete this form if you would like to apply for a school which you did not list as an original preference in your secondary transfer application, or which was listed as a lower preference than the school your child has been offered. This form must be used for ALL schools whether in Enfield or in another borough. Once completed please return to the Enfield Schools Admission Service by **15 March 2024**. Your child's name will be placed on the waiting list for all Enfield schools nominated below. An application will be submitted to the relevant local authority for any out-borough schools nominated.

| Child's Details | |
|------------------|--|
| Name | |
| Date of Birth | |
| Address | |
| | |
| Telephone Number | |
| Primary School | |

Please list the schools you would now like to make an application for.

| Order of Additional Preference(s) | Name of School | Reason for Preference (optional) please continue on a separate sheet if necessary |
|-----------------------------------|----------------|--|
| 1st | | |
| 2nd | | |
| 3rd | | |

Signature of Parent _____ Date _____

Please complete and return to ESAS, Civic Centre, Silver Street, Enfield, EN1 3XA or email esas@enfield.gov.uk by **15 March 2024**.