

Enfield Brexit Panel: Agenda

Date: **21st December 2020**

Timing: **4pm – 5pm**

Venue: **Microsoft Teams Meeting**

Invitees:

Ailsa Bawn, Andrea Clemons, Anna Zaremba, Bimal Patel, Bindi Nagra, BRANDON, Karli, Claire Johnson, Claire Reilly, Cllr Ian Barnes, David Greely, Despina Johnson, Doug Wilkinson, Fay Hammond, FOX, Natalie, Gemma Young, Glenn Stewart, HAMILTON, Kelley, Harriet Potemkin, Helen Papadopoulos, Ian Davis, Jayne Middleton-Albooye, Jeremy Chambers, Julie Mimmagh, KANDOLA, Jinjer, Lee Shelsher, LIVERAS, Jackie, Mary Monaghan, Matt Bowmer, MCBEAL, Deborah, Nnenna Anyanwu, Peter Alekkou, Petra Lazar, Rosa Cuffaro, Sarah Cary, Shaun Rogan, Steve West, Stuart Lines, Tony Theodoulou

Apologies:

Jeremy Chambers, Rosa Cuffaro, Stuart Lines, Despina Johnson, Fay Hammond, Natalie Fox and Shaun Rogan.

A G E N D A

- 1 Welcome and Introductions - Chair**
- 2 Actions from previous meeting on 23/11/2020 - Chair**
- 3 Update from the Single Point of Contact (Enfield Council) – Helen Papadopoulos (Deputy SPOC)**
- 4 Priorities for local support in 2021 and final phase engagement and communications requirements to 30 June 2021 – Panel Discussion**
- 5 Communications update (slides) – Janice Green**
- 6 Risk Register deal/no deal preparedness – Gemma Young/Panel Discussion**
- 7 Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries**
- 8 Any other business**

Date of next meeting – Monday 11th January 2021

Enfield Brexit Panel Meeting

Monday 23 November 2020 @ 4 p.m.

Microsoft Teams Meeting

Action Notes

Invitees: Cllr Ian Barnes, Jeremy Chambers, Gemma Young, Peter Di Biasio, Despina Johnson, Tariq Soomauroo, Janice Green, Fiona Guest, Jayne Middleton-Albooye, Mary Monaghan, Claire Reilly, Helen Papadopoulos, David Kovar, Doug Wilkinson, Julie Mimmagh, Petra Lazar, Matt Bowmer, Deborah McBeal, Shaun Rogan, Des O'Donoghue, Stuart Lines, Rosa Cuffaro (notes).

Apologies: Nnenna Anyanwu, Andrea Clemons, Bindi Nagra, Fay Hammond, Kelly Hamilton, Lee Shelsher, Sarah Cary.

1.	<p>Welcome and Introductions</p> <p>The panel introductions given and Chair's update.</p> <ul style="list-style-type: none">• Talks have resumed in Brussels• Sticking points between the two sides focus on competition rules and state aid for businesses, as well as fishing rights.• The UK will be less safe if it fails to strike a post-Brexit security deal with the EU, Britain's top counter-terrorism officer has said.• The EU is pushing for maximum access for its boats to continue fishing in UK waters. British negotiators say the UK is now an independent coastal state and it will prioritise its own boats. But if there is no agreement on access to fishing waters, the UK won't get full access to the EU market to sell its fish there.• Northern Ireland businesses will not be ready for the new Irish Sea border in January and need a further transition period.• Failure to strike a post-Brexit trade deal would cut the UK's economic growth rate by more than half next year, delaying a full recovery from the coronavirus pandemic, according to a report.• Time is running out for Downing Street to get a post-Brexit trade deal with the EU and, with the emergence of multiple possible Covid-19 vaccines, concerns have been raised as to whether a no deal could impact the availability of crucial medicines.• Up to end of October 2020 the figures show that, 4.26 million applications were received 4.07 million applications were processed.	ACTION
2.	<p>Actions from previous meeting on 26/10/2020</p> <ul style="list-style-type: none">• Road gritting Salt – Highways Services confirmed we have 1000 tonnes stored at a contractors' depot in Picketts Lock. They do not foresee any problems sourcing the salt as it comes from Cheshire.• Critical services – no one planning to stockpile.	

3.	<p>Update from the Single Point of Contact (Enfield Council)</p> <p>Covered in Chair's update.</p> <p>Noted the UK have signed a trade deal with Canada.</p>	
4.	<p>New Brexit Funding round for bids update – Shaun Rogan</p> <p>No further funding opportunities.</p>	
5.	<p>EUSS – Ensuring continued awareness of the scheme – Shaun Rogan</p> <p>Discussed under operational updates.</p>	
6.	<p>Risk Register health check (Gemma Young)</p> <ul style="list-style-type: none"> • No further updates. Risk Register going to General Purposes Committee this week so will feed back if there are queries or request for additional risks. 	
7.	<p>Care provider Survey (EU Settlement Status) – Des O'Donoghue</p> <p>Carried out a snap survey earlier this year to care providers, low response received but no issues. Follow up survey by email in the last 3 weeks received responses back. All care providers do not envisage any problems. They are helping their staff complete any necessary forms and helping with anything else they need with regards to registration. No problems envisaged with staff across all care providers.</p> <p>Worked with CAB and put out literature earlier this year with regards to procedures and deadlines.</p> <p>Keeping in contact with care providers twice weekly.</p>	
8.	<p>Operational updates – MPS, Health, Enterprise Enfield / NLCCI, Citizens Advice, Libraries, Communications</p> <p>Metropolitan Police – CI Petra Lazar</p> <p>No Brexit tensions.</p> <p>Internally, for our EU staff encouraging people to apply.</p> <p>As there will not be any New Year celebrations in central London resources will be used locally, however some protests are anticipated.</p> <p>Brexit meeting with police later this week - will share any important information at next meeting.</p>	

Enterprise Enfield / NLCCI – Despina Johnson

- In November a letter from the department of Business Energy & Industrial Strategy went to all the businesses registered at Companies House. Focused on 4 main areas, on trade documents and what to do if going to recruit from overseas, need to become a licenced sponsor, approval for manufacturing goods and moving goods in and out of Northern Ireland.
- London Growth Hub, part of the GLA for business, have a webinar running from 9th December.
- London Chamber of Commerce & Industry have a dedicated EU exit Hub, very helpful for any technical queries.
- The North London Chamber of Commerce and Enterprise ran an on-line seminar, prepare for Brexit which took place on 13 November.
- Enterprise Enfield going to be advertising a series of seminars hosted by enterprise agencies between 26 November to 10 December, to get Brexit ready. Businesses primarily concerned with Covid-19 issues or those businesses involved with trade need information on trade documents.

Libraries – Peter Di Biasio

Covered above in CAB.

Health leads (external & internal) Stuart Lines

The Public Health view is that Brexit is bad for the NHS and Public Health. It will affect areas such as working together on infectious disease control. During the transition period we continued as normal to work together but after this year in the absence of any deal working together would be in doubt. There could also be negative impact on research, sharing information and the economy. In the absence of a deal there could be disruption on food distribution, the UK imports half its food especially fresh fruit. Stress and anxiety related to employment, Covid-19, winter pressures could continue into the new year.

The NHS is mass producing the vaccine ready for roll-out, although dates have not been confirmed.

Citizens Advice Enfield - Mary Monaghan –

- Some responses received following the distribution of the letter.
- Slots increased at Edmonton Green library.
- Office appointments for clients who need extra support as well as phone advice.
- Holding on-line events once a fortnight.
- Arranged with North Middlesex on 26th & 27th November two events each day to host staff.
- Step by step guide has been prepared with pictures which will be sent to clients.
- In the last month 27 settlements applications have been completed with clients.

	<ul style="list-style-type: none"> • Strict rules from libraries means that clients need to wait outside when queuing for their appointment. Those with mobility issues have been asked to attend our office where security staff can let them in. <p>Communications – Janice Green</p> <p>Janice went through some slides.</p> <ul style="list-style-type: none"> • Various signposting with regards to EU settlement. • Statistics for the campaign. <p>Janice asked whether there are any dates CAB and Enterprise Enfield want promoting on Enfield platforms.</p>	
9.	<p>Opportunities to connect Brexit awareness/outreach to other priority community activity (e.g. Covid-19 recovery)?</p> <p>Covered above.</p> <p>Working with colleagues in Public Health to flag things if necessary.</p>	
10..	<p>A.O.B.</p> <p>The Chair and panel were asked if Emergency Planning’s Military Liaison officer, Major Wilson can be invited to these Brexit meetings. The Chair and panel agreed.</p> <p>Date of next meeting: 21 December 2020 @ 4 p.m. via Microsoft Teams</p>	

Short Term Brexit Risk Register (Day 1-100) - December 2020

Key to Symbols

Risk Score	Risk Level	Risk Response	Monitoring	Icon
1-8	Low	Accept	Six Monthly	
9-15	Medium	Mitigate	Quarterly	
16-25	High	Escalate	Monthly	

Key to Linked Risks

Linked Risk	Risk Register
CR	Corporate Risk Register
CV	Covid-19 Risk Register
BR	Brexit Risk Register

Risk Title & Description	Original Risk	Existing risk mitigations	Current Risk	Further Planned Actions	Lead Department	Update	Linked Risks	Score
BR01 - Fuel Shortage Fuel shortage caused by panic buying and/or delays to supply, causes disruption to key services		Fuel reserves held with regular deliveries to keep Fuel tanks topped up. Operational contingency plans in place. National and local Fuel plans in place		Plans to prioritise operations/ essential services in place. Continue to monitor situation via Single Point of Contact network to regional/national guidance	CEX	Actions ongoing	CR08 Business Continuity	
							CR09 Emergency Incident	
							CV17 Fuel Shortage	
BR02 - Medicine and Supplies Shortages Delay in access to medicines and/or shortage of supply may result in increased costs and disruption in service (including vaccinations and PPE) and increased poor health (including Covid)		NHS national co-ordination centre leading on this issue and will update when information becomes available. Overview of flu vaccination availability by HWB. Panel is attended by North Middlesex Hospital representative		Further updates to brought back to the meeting as information becomes available. NHS Representatives: Chase Farm, NCL CCG (Clinical Commissioning Group), Barnet, Enfield and Haringey Mental Health (BEHMHT), North Middlesex Hospital invited to attend	People	Actions ongoing. Further details added to risk description. -More formalised discussions with NHS representatives have been ongoing.	CR05 Duty of Care	
							CR13 Supply Chain/Contract management	
							CV11 Supply Shortages	
							CV12 Increased demand for Social Care services	
BR03 - Civil Unrest Uncertainty may cause panic buying, riots and disturbance		Existing emergency plan in place. Gold command in place.		Lead officers to continue to monitor and disseminate information from relevant agencies.	People	Risk rating increased due to current tensions	CR05 Duty of Care	
							CR18 Civil unrest	
							CV18 Civil Unrest	
BR04 - Staffing Uncertainty of the Brexit process may lead to staff disruption/absences.		Unlikely to see any issues until 2020. No concerns raised by staff or management.		No further actions planned, Risk currently at an acceptable level	CEX; People	No change	CR15 Staffing	
							CV03 Loss of Staff	
BR05 - Funding in the First Quarter post Brexit Temporary delay on EU direct funding/grants scheduled to be received in first quarter post Brexit.		Exposure currently at a very low level with no disruption expected		No further actions planned, Risk currently at an acceptable level	Resources	No change	CR01 Budget Management	
							CR02 Failure to maximise income	
							CV05 Financial Impact on Income	
BR06 - Anxiety and Stress Increased levels of anxiety and stress amongst population and		Crisis communication plan in place. Webpage updated.		Deliver agreed communications plan and update/amend as needed	CEX	Actions ongoing	CR10 Health & Safety	
							CR15 Staffing	
							CV02 Mental Health and	

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staff may lead to an increase in demand on services.							Wellbeing of staff CV19 Health and Wellbeing of community	
BR07 - Community Offer Inadequate provisions and/or communications by LBE regarding services offered to facilitate transition post Brexit for EU residents of the Borough		Council has agreed to provide some community support via its 4 flagship libraries. LBE & Citizens Advice Bureau to deliver joint community offer services to local people. Funding for Citizens Advice Bureau agreed on 9 April 2019 to enhance services to local people.		Citizens Advice Bureau offer at our flagship libraries being promoted as part of our overall Brexit information campaign. Enfield Town and Palmers Green are in a good position, additional work required with Edmonton Green and Ordnance Road libraries.	Resources	Actions ongoing	CR06 Customer Demand	
BR08 - Supply Chain Disruption to supply chain may cause adverse effects on delivery of services & essential equipment eg PPE and/or increased costs.		Analysis of existing emergency suppliers identified no issues. Will continue to maintain at least 12 weeks of PPE stock to mitigate against possible future supply shortages.		Extensive exercise being carried out on critical suppliers to identify any potential issues	CEX	Existing strategies that have been put into place have now been noted	CR13 Supply Chain/Contract management CV09 Failure of suppliers CV11 Supply Shortages CV15 Supply of PPE	   
BR09 - Compliance of Data and Applications Data transfers between the UK and EU / US may not be legal or compliant and could be open to challenge.		Data Protection Officer in place. Regulatory framework will be unaffected. All data and applications held by existing suppliers is hosted in the UK, or is under contracts relying on standard contractual clauses which will continue to be valid post-Brexit. All new cloud based data will be hosted on UK servers.		Discussion ongoing to migrate existing cloud based data to UK servers.	CEX; Resources	Actions ongoing	CR04 Information Governance	
BR11 - Housing checks and immigration right to rent				Housing representative to be invited to future meeting	Place	To be discussed further.	CR11 Housing	

Risk Title & Description	Original Risk	Existing risk mitigations	Current Risk	Further Planned Actions	Lead Department	Update	Linked Risks	Score
Impact of updated guidance.								
BR12 - Welfare Increased costs and supply shortages may lead to a fall in the standard of welfare, including food insecurity & fuel poverty,		Regular donations made by the Council to the food banks. Monitor homelessness applications closely.		Additional funds will be made available to local food banks if necessary.	Resources	To be discussed further.	CR05 Duty of Care 	
							CR06 Customer Demand 	
							CV06 Financial Impact of Additional Expenditure 	
							CV19 Health and Wellbeing of community 	
							CV31 Local Lockdown 	
							CV32 Second Wave 	
							CV28 Community Shielding Hub & volunteer support 	
BR13 - Additional care requirements There may be increased health care costs due to elderly British nationals returning to the UK who require more support.					People	To be discussed further.	CR01 Budget Management 	
							CV13 Sustainability of interventions 	
							CR05 Duty of Care 	
							CR06 Customer Demand 	
							CV06 Financial Impact of Additional Expenditure 	
							CV12 Increased demand for Social Care services 	
							CV14 Sustainability of Social Care provider markets 	
CV27 High & fast infection rates 								

Risk Title & Description	Original Risk	Existing risk mitigations	Current Risk	Further Planned Actions	Lead Department	Update	Linked Risks	Score
BR14 - Local Businesses Brexit may compound the economic effects of Covid-19, resulting in business no longer being able to operate in Enfield.		Grants / Business rates relief. - Translate the learnings and build upon the Business Portal set up due to Covid-19 to become a go to space for Enfield businesses.		Create a space for small businesses to possibly highlight council support and share a forum for business interaction. - Gather data and insight to support businesses now and in the future.	Resources	New risk identified and added to register	CR02 Failure to maximise income	
							CV05 Financial Impact on Income	
							CR06 Customer Demand	
							CV20 Local Businesses	