

A G E N D A

Enfield Brexit Panel

Date: **17th January 2019**
Timing: **1400-1530hrs**
Venue: **Room 5.7, 5th Floor, Civic Centre**

Invitees:

Cllr Daniel Anderson (Chair), Fay Hammond, Tony Theodoulou, Sarah Cary/Peter George, Bindi Nagra, Nicky Fielder, Jayne Middleton-Albooye, Julie Mimmagh, Helen Papadopoulos, David Greely, Gemma Young, Shaun Rogan

- 1 Welcome**
- 2 Actions from last meeting (18/12/18)**
- 3 Political update on Brexit process (vote on 15/01/19)**
- 4 Draft overarching risk register**
- 5 Workstream updates from leads**
- 6 Regional resilience update**
- 7 Preparations for Audit/Risk Committee on 25 January 2019**
- 8 Any other business**

Close

Enfield Brexit Panel: Action note of meeting

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Attendees:

Cllr Daniel Anderson (Chair), Fay Hammond, Peter George, Doug Wilson, Jayne Middleton-Albooye, Julie Mimmagh, Helen Papadopoulos, David Greely, Gemma Young, Andrea Clemons, Shaun Rogan

Noted actions

1 Draft overarching risk register

Action: Gemma Young to update risk register and refresh to create a summary report capturing highest impact risks for use and review at future Panel meetings. This will be compiled on a thematic basis to reflect the agreed workstreams and an additional column be added to include financial risk where applicable. It will be visually engaging with a RAG rating or similar to draw attention to areas of concern. A short covering report directing the reader to various parts of the document to help focus on priorities identified will be provided and updated as appropriate.

An initial draft of this item will be circulated prior to the next panel meeting for comments and will be discussed as a main item at the next meeting.

2 Workstream updates from leads

Action: HR will update on employee engagement progress at the next meeting and working group update. (Julie Mimmagh)

Action: Place leads will update on consideration being given to delivery impacts at next meeting, including potential financial risks and supply chain affecting timing of programming. (Peter George)

Action: Community resilience and cohesion leads to pass on key risks from community safety perspective for inclusion in the risk register (Andrea Clemons to Gemma Young)

Action: Feedback from regional resilience event being held on 30 January 2019 to be briefed back into the Panel at the next meeting (Helen P/Gemma Y)

Action: Financial – some further thought to be given to ‘no deal’ financial impact modelling to provide organisational/member reassurance (Fay Hammond).

Action: Communications – update on month 1 actions in the Communications Plan to be fed back to the Panel at the next meeting (David Greely).

Action: All – all lead officers to brief workstream updates into the next meeting.

3 Preparations for Audit/Risk Committee on 25 January 2019

Action: Fay/Shawn to agree short presentation for Audit/Risk Committee for 25 January 2019 and report back to group on advice/observations received.

4 Any other business

Action: Agenda items on local authority support offer to EU employees and those in supply chain to be key item at next meeting.

Action: The date of the next meeting was fixed for 31 January 2019.

DRAFT