

Enfield Council Terms and Conditions Meridian Water: Restricted Parking Zone (RPZ)

1. Zone Information

Definition of a residential parking permit:

A resident permit is intended for use only by the permit holder to enable them to park in Meridian Water (MW1) parking bay located within the Meridian Water RPZ.

The permit must be displayed when parking in a parking place during the restricted hours. The display of the permit must be to the front or near side of the vehicle.

Residential permit prices:

Please check the Meridian Water page on the Council's website for resident permit prices.

2. Who can apply and what needs to be provided?

Permits may only be issued to vehicles that are registered at the residential permit address. It will be necessary to produce proof of residence, for example, bank statement or utility bill within the last 3 months. Mobile phone bills or driving licence are not accepted as proof of residency.

A maximum of 1 permit may be issued per property.

Who qualifies:

Resident parking permits will be issued to applicants: who permanently reside at an address in the permit parking zone/area and can provide evidence, and who own a vehicle that does not exceed 2.28 metres in height and does not carry more than twelve passengers (exclusive of the driver) and not draw a trailer.

Note: The planning conditions for some new build housing schemes do not allow residents to apply for a parking permit. Applications will be cross checked with the relevant parties, registers, databases, etc.

Not yet moved in:

If you have not yet moved to the address in your application, please provide a letter from your solicitor confirming completion date or tenancy agreement.

3. Your vehicle details and what you need to provide

Proof of vehicle ownership - one of the following needs to be provided:

Your vehicle: a copy of the vehicle registration document (V5C).

Company vehicle: (if registered to the company) a letter of authority on letter headed paper signed by an executive or director confirming the vehicle details and that you have exclusive use of the vehicle.

Leased vehicle: a copy of the agreement from a reputable organisation. Your name and address must match those of the hirer as shown on the agreement. If you change or renew the lease, please inform us immediately and provide a copy of the new agreement.

Bill of sale: if you have purchased a vehicle and are not yet the registered keeper, we will accept a bill of sale from a recognised dealership and allow 1 month after change of vehicle for you to provide a copy of the V5C. This only applies to existing permit holders only. New applicants will have to wait to provide V5C or be advised to seek alternative parking or purchase a visitors parking voucher.

A permit is valid only for the specific vehicle registration given in the application. Failure to insert a vehicle registration mark correctly may result in a Penalty Charge Notice being issued.

We will reject your application if the name and address on the vehicle registration document (V5C) does not match the proof of residence or name given in the application.

4. How long can I have my permit for?

The scheme uses permits which are available for a period of 12 months.

Length of permit and renewals

The permit will be valid for 12 months from the date of issue. It is your responsibility to renew the permit on its expiry. If you wish to renew your permit, please apply at least 21 days before the current permit expires.

Please note that the local authority will not be held responsible for a permit which has expired and a reminder has not been sent or received.

5. Where can I use my permit?

Meridian Water resident permit holders can only park in MW1 permit bays as indicated on the applicable signs.

Meridian Water resident permits do not allow parking in:

- Visitor parking bays (MW2)
- Disabled bays
- Car club bays
- Outside of the permitted parking areas
- Other Enfield Controlled Parking Zones (CPZ).

A permit does not grant you the right to park outside your house or guarantee the availability of a parking space. The council may suspend parking facilities for various reasons. The suspension notice will usually be erected the day before the suspension is due to commence. Whenever possible longer notice will be given.

6. Changes to any details and refunds

A change of address should be notified in writing to the parking contractor as soon as possible.

A new permit may be issued when a vehicle is changed either temporarily or permanently, **as long as the existing permit is returned**. Applications for change must be made in writing, enclosing proof of new/temporary ownership of vehicle. There is a charge of £20 for replacement permits, for permits which have been lost, stolen or defaced.

If a permit has been stolen and a police crime reference number or confirmation from insurers is received then the permit will be reissued free of charge.

Permits cease to be valid when the holder ceases to reside within the appropriate parking zone/area or the holder ceases to be keeper/owner of the vehicle specified.

Change of address or vehicle, including temporary or courtesy vehicles

You must surrender the permit if you change your address or cease to own or use the vehicle for which the permit was issued.

If you change your vehicle, you will need to amend your details immediately.

If you do not yet have the vehicle registration document (V5C), we can arrange temporary cover for your vehicle if you provide a copy of the bill of sale immediately and the VQ5 within one month.

Refunds

If you wish to cancel your permit, a refund can be made upon surrender of the physical permit to NSL Services at the Parking Shop.

7. Visitor vouchers

A visitor voucher allows visitors to park in the Meridian Water visitor spaces (MW2) during restricted times. Visitor vouchers cannot be used in any other bays or areas within the Meridian Water estate. Visitor vouchers must be displayed in the front or near side of the vehicle and must be validated for the date/time of visit.

Meridan Water properties can only purchase 50-part day vouchers annually (sold in books of 10). It will be necessary to produce proof of residence, for example, bank statement or utility bill within the last 3 months. Mobile phone bills or driving licence are not accepted as proof of residency.

Visitor voucher prices:

Please check the Meridian Water page on the Council's website for visitor voucher prices.

Refunds and important information:

1. It is a criminal offence if, with intent to deceive, you knowingly make a false statement or mishandle or forge documents to get visitors' vouchers for yourself or others. The Council may prosecute under the Theft Acts or other relevant criminal legislation.
2. Please tell us immediately if you change your address.
3. The council reserves the right to withhold or withdraw visitor cards.
4. A full refund will be given to residents who surrender complete unused visitor parking books.
5. Residents are not permitted to sell the visitor cards to other parties.
6. Any vehicle that is not displaying a valid permit/voucher car may be issued a Penalty Charge Notice.

8. Important information

Please note:

1. It's criminal offence if, with intent to deceive, knowingly make a false statement or mishandle or forge documents to get a residential parking permit for yourself or others. The council may prosecute under the Theft Acts or other relevant criminal legislation.
2. Failure to have a valid permit or inform us of a change of vehicle or address may result in a Penalty Charge Notice being issued (PCN).
3. Any vehicle that is not displaying a valid permit may be issued a Penalty Charge Notice.
4. The council reserves the right to withhold or withdraw a permit.
5. Residents are not permitted to sell or transfer a permit to other parties.
6. If an application has been made fraudulently, the permit will be revoked immediately and the associated vehicle will become subject to enforcement.
7. Permits will not be issued to vehicles with outstanding unchallenged Penalty Charge Notices (PCN's).
8. A permit does not guarantee a parking space.
9. The responsibility for renewals rests with the permit holder.

9. Prevention of fraud

To ensure the integrity of the permit scheme, the Enfield Council may undertake sample checks to verify the applicant's details, including requesting copy documents where appropriate.

Your information may be shared with third parties such as NSL for the purpose of processing a permit and the prevention of fraud. If you would like more information about how we use your data, please read our Privacy Policy - <https://new.enfield.gov.uk/privacy-notice/> which also contains how to control your personal data and your rights.