

## Casual Work for Enfield Council

Title of position/work available:	Casual Customer Service Assistant
Department/Service:	Millfield Arts Centre / Dugdale Centre
Grade:	1A
Hourly rate:	<p>£8.65</p> <p>Please note Enfield Council is currently supporting the “London Living Wage” which means an allowance will be paid to bring the pay rate up to £9.15 per hour, it must be emphasised that this allowance could be adjusted at any time.</p>
Description of the work available:	<p>Selling tickets for Millfield Arts Centre and The Dugdale Centre events and activities, by telephone and face to face using the venues’ computerised Box Office system.</p> <p>Booking rooms for both venues’ hirers by telephone and face to face using the computerised Venue Management system. Assist in the set up of rooms in preparation for events.</p> <p>Providing good quality customer service.</p>
To apply for this work and to receive an application form, please contact:	krystal.atherley@enfield.gov.uk
Candidate information:	<p>Please note this work is being offered on an “as and when” basis and you will not be an employee of Enfield Council. We look forward to receiving your application.</p>