

Jill Bukin
Education Lettings Officer

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Dear Hirer,

Due to the increasing costs of collecting outstanding debts, we now require Credit/Debit card details and Bank account details before we are able to process any bookings. Failure to make regular payments will result in your Credit/Debit card being debited for the full amount outstanding on your account.

Please indicate your preferred method of payment * when completing the details below and return with your application form.

Yours Faithfully

Education Lettings Officer

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* Cheque	Cash	Debit/Credit Card
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Name of Account Holder

Credit/Debit Card No.

Expiry Date **Valid From Date**

Issue Number (switch)

Signed **Dated**